# USA Staffing
# Applicant List Workgroup

September 26th, 2023

# Agenda

- Recent Functionality Updates
- Upcoming Functionality Updates
- Default Settings
- Open Questions

Testing…

# Happy Alpaca Day!

Did you know that while it is possible to have a single alpaca, it is not a pleasant existence for the animal?

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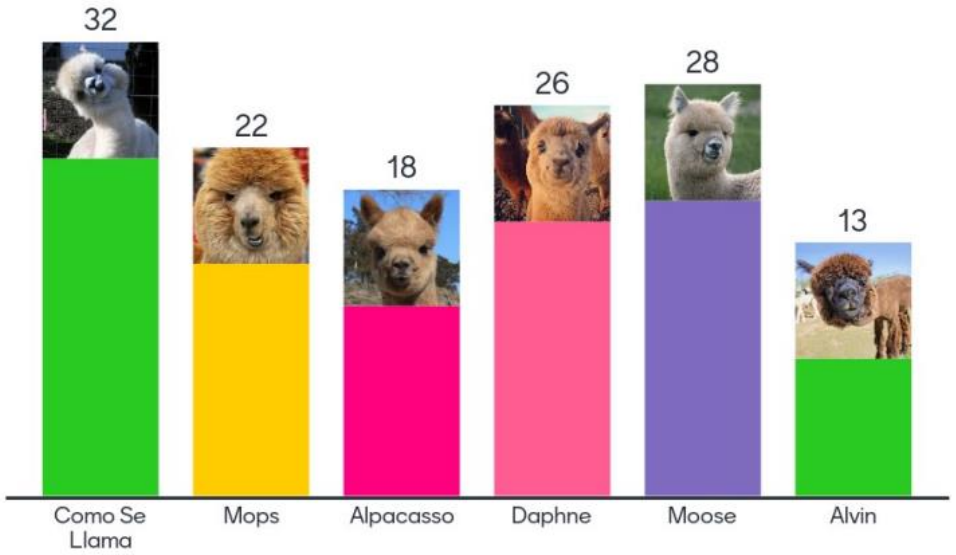
# Which three Alpacas are you purchasing today?

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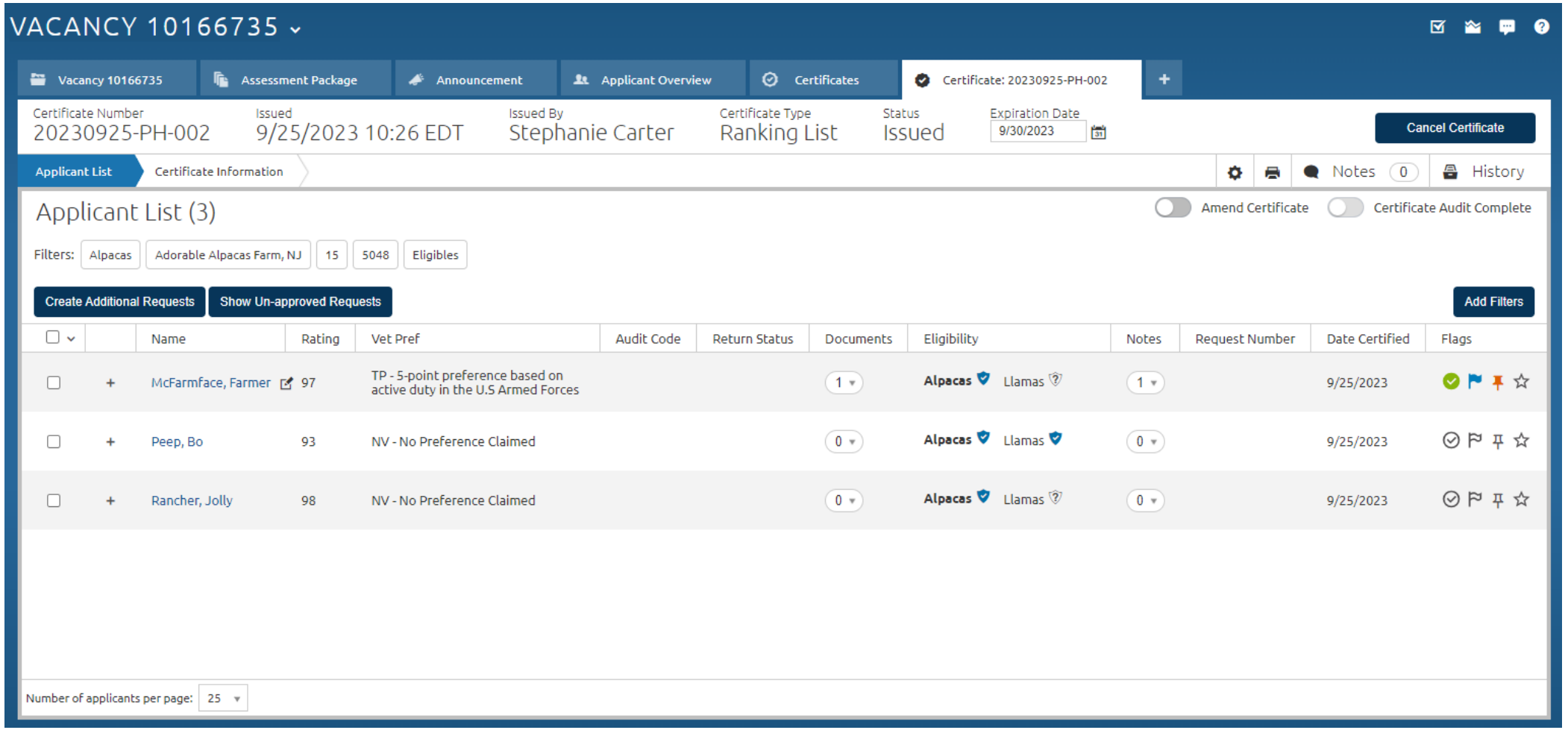
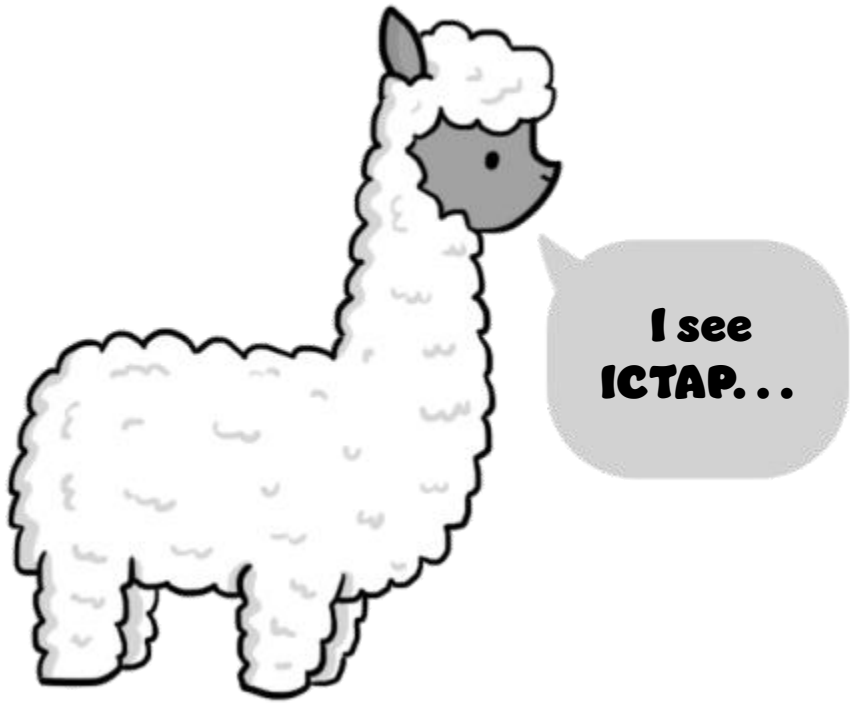
# Recent Functionality Updates

# Bold Eligibilities used as Certificate Filters



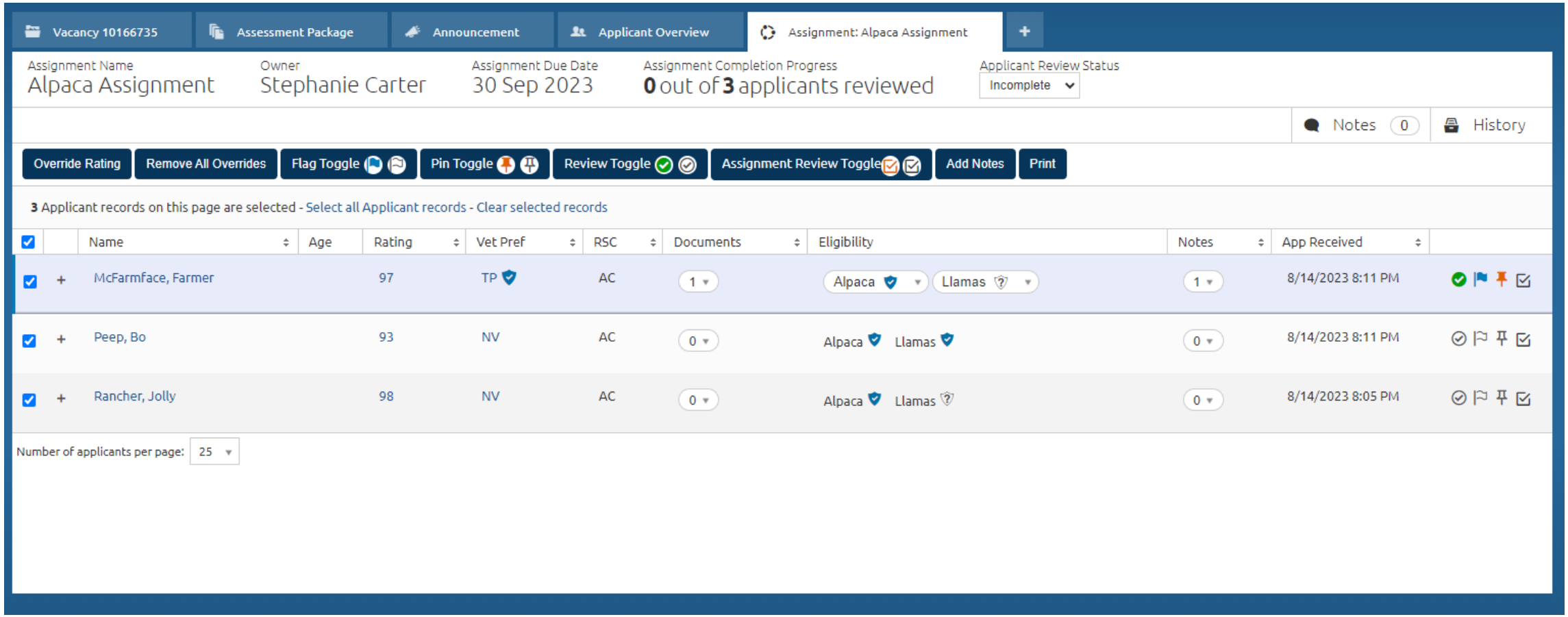
# Display CTAP/ICTAP Well Qualified Score in Certificate and Stored List Details when used as a filter



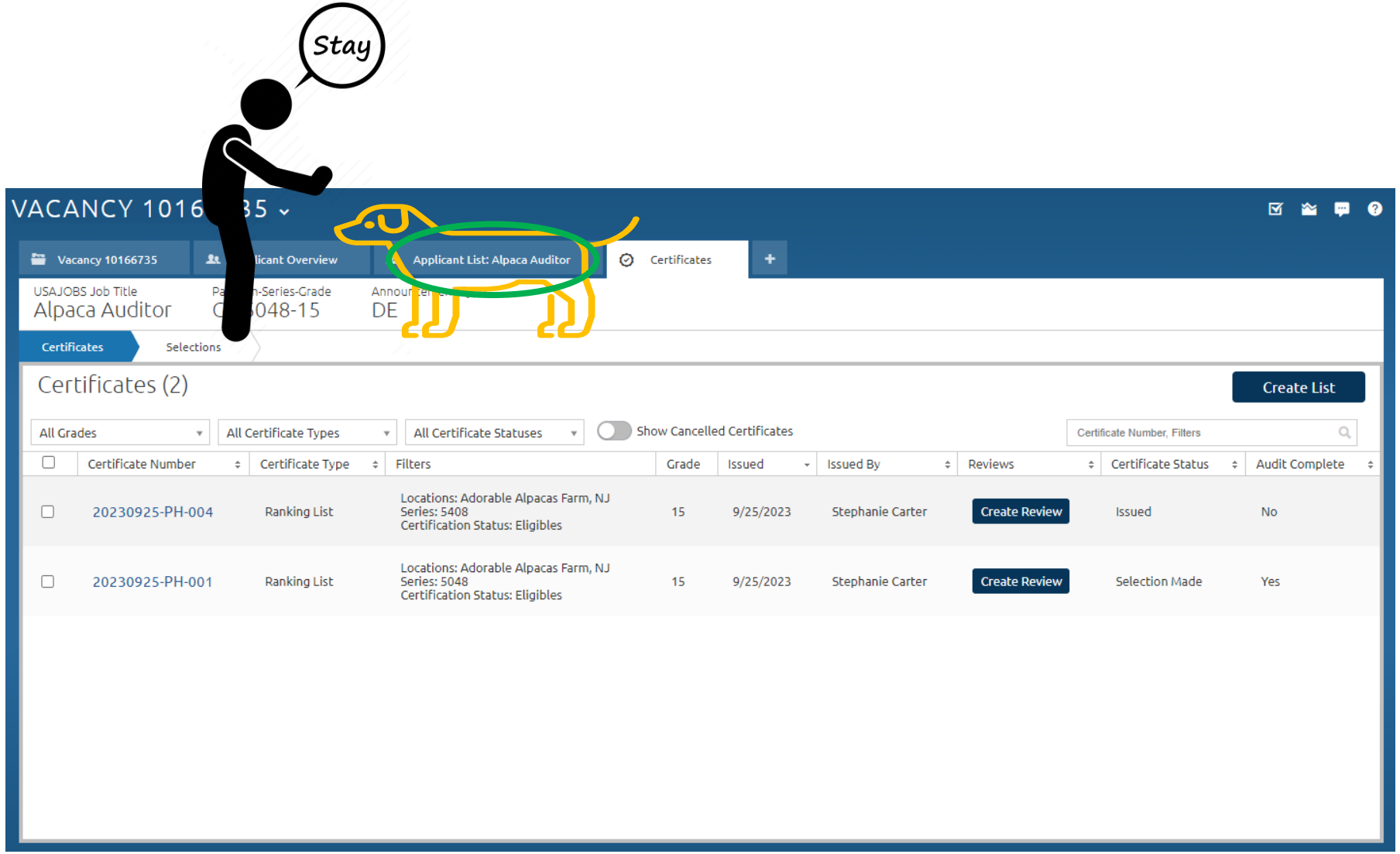

## Certificate Details

| | |
|---|---|
| Rank By | Rating (exclude Veteran Points) |
| Priority Order | Priority Referrals, Compensable Veterans |
| CTAP/ICTAP Well Qualified Score | 85.00 |
| Refer Method | All |
| Order | Name |
| Tie Breaker | Random Number |
| Applicant List Name | Certificate |

# Workload Management Assignments – Action Buttons



# Saved List tab remains open after issuing a Certificate or Generating a Stored List



How much of an impact will these recently completed features have on your use of USAS?

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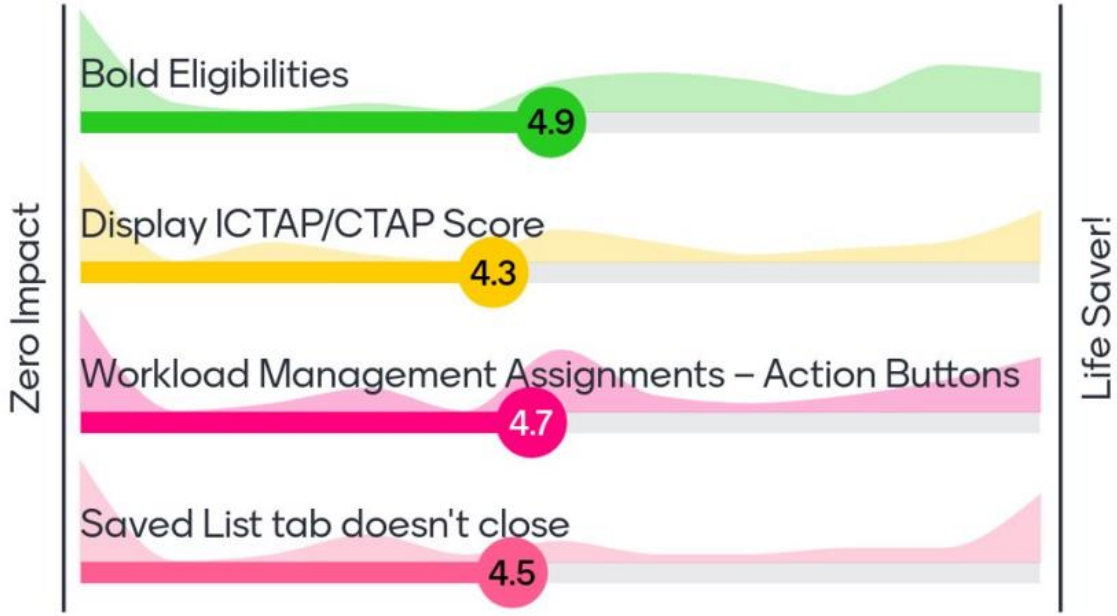
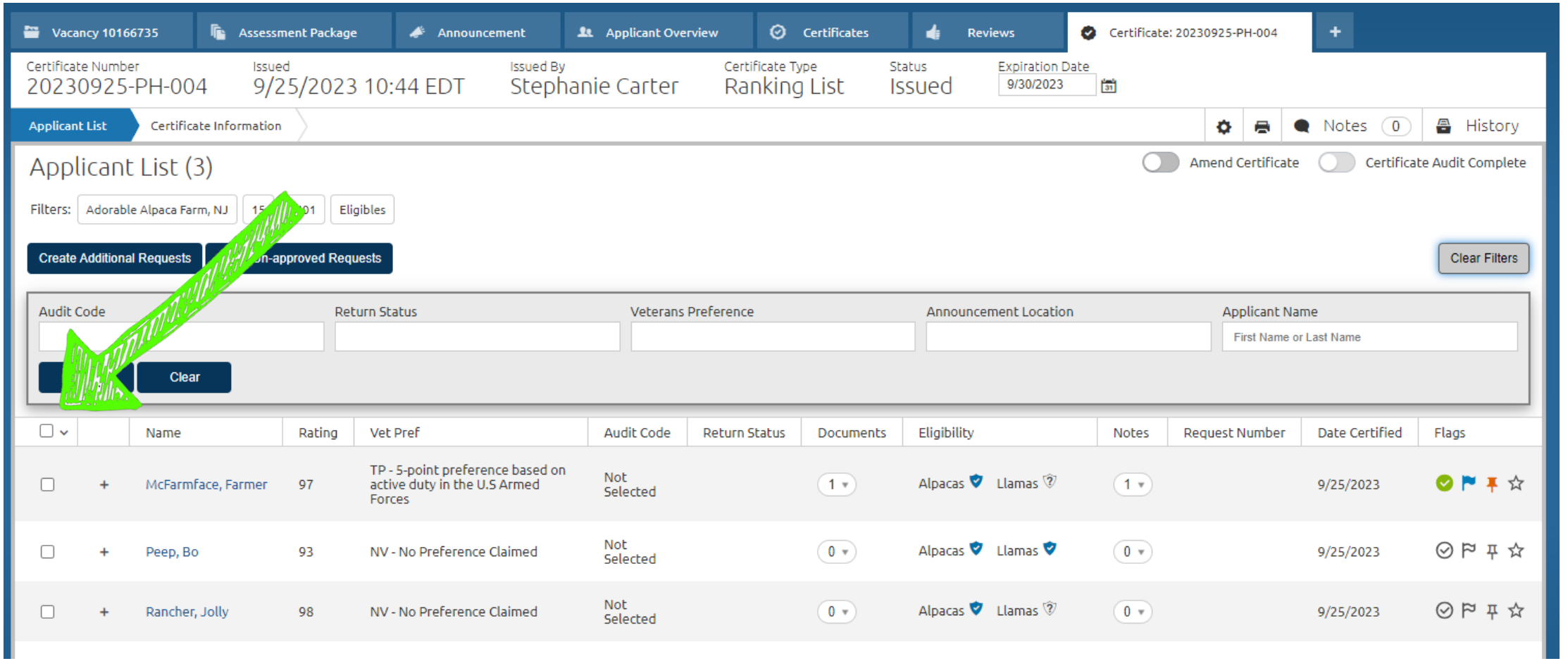


# Upcoming Functionality Updates

# Updates to Certificate Select All Functionality

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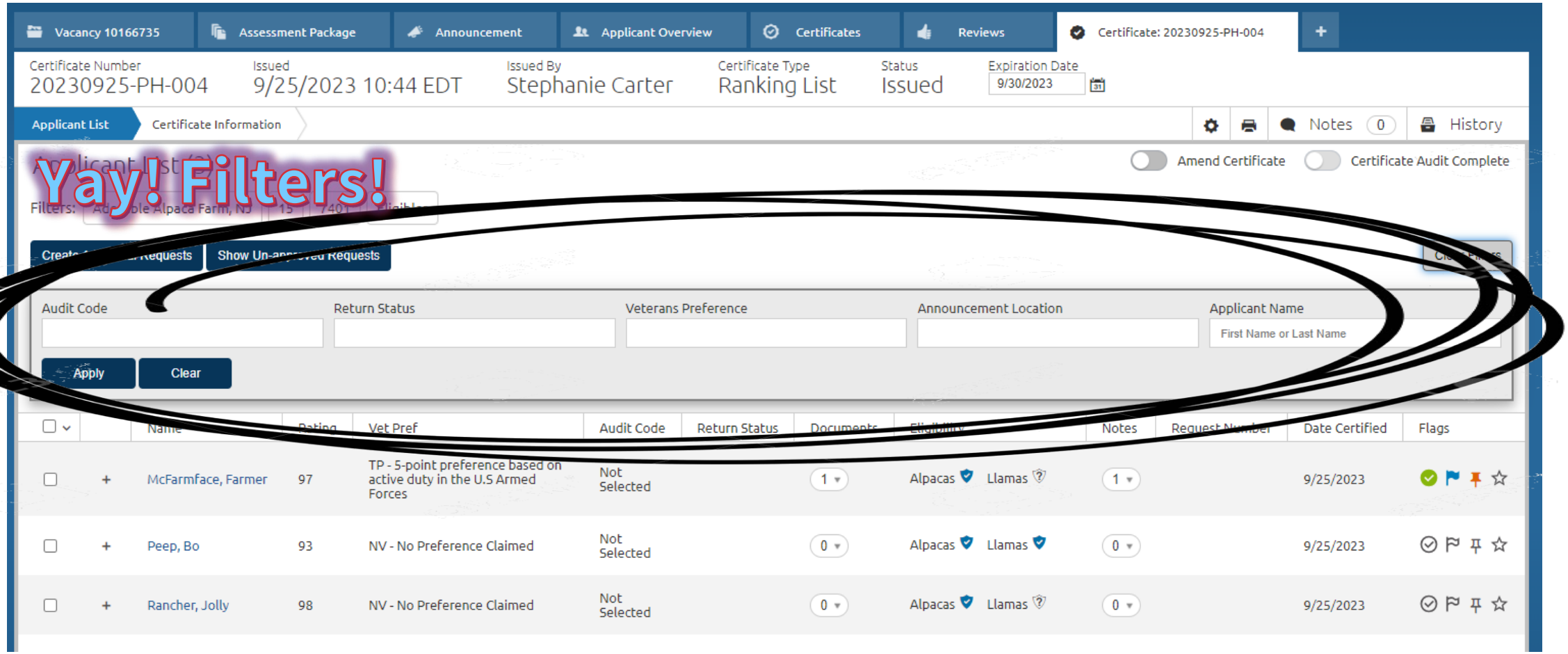

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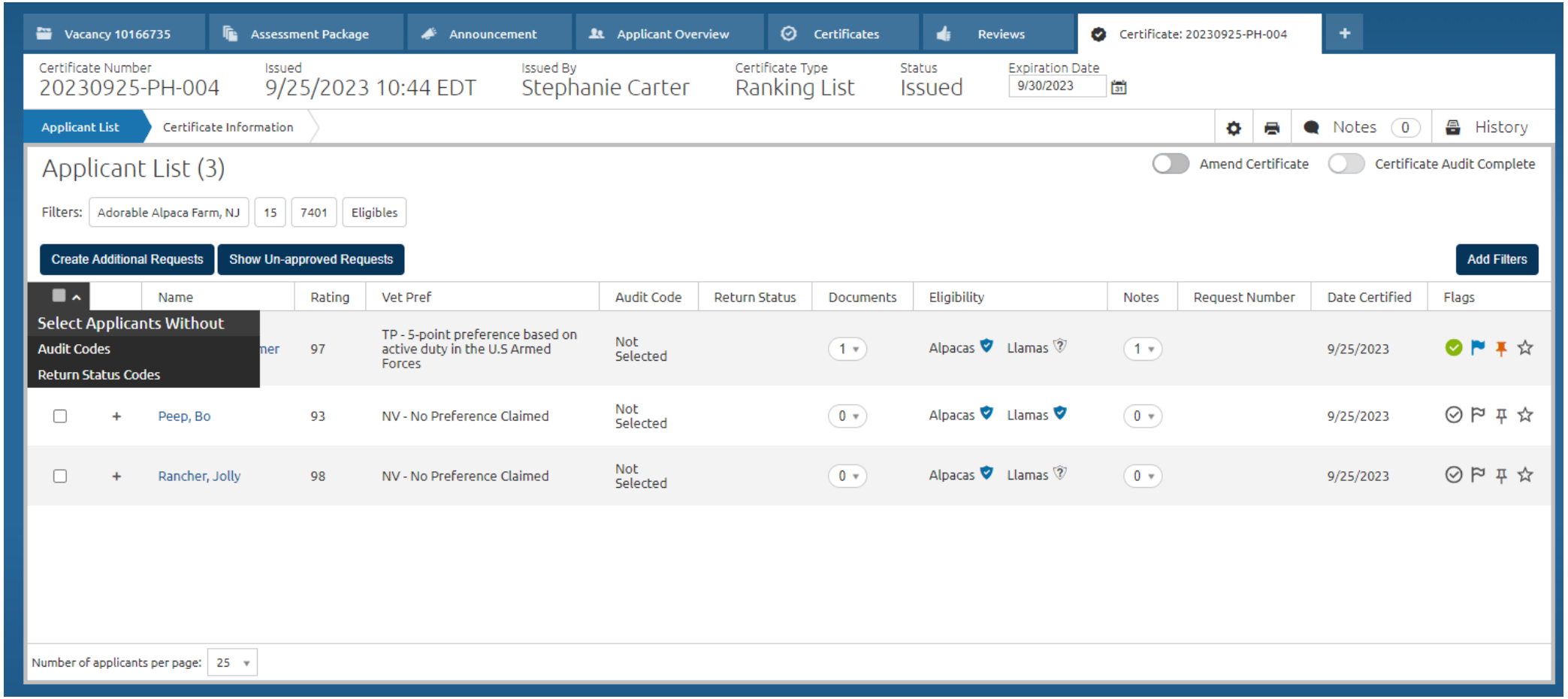


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Are you using the select applicants without… functionality?

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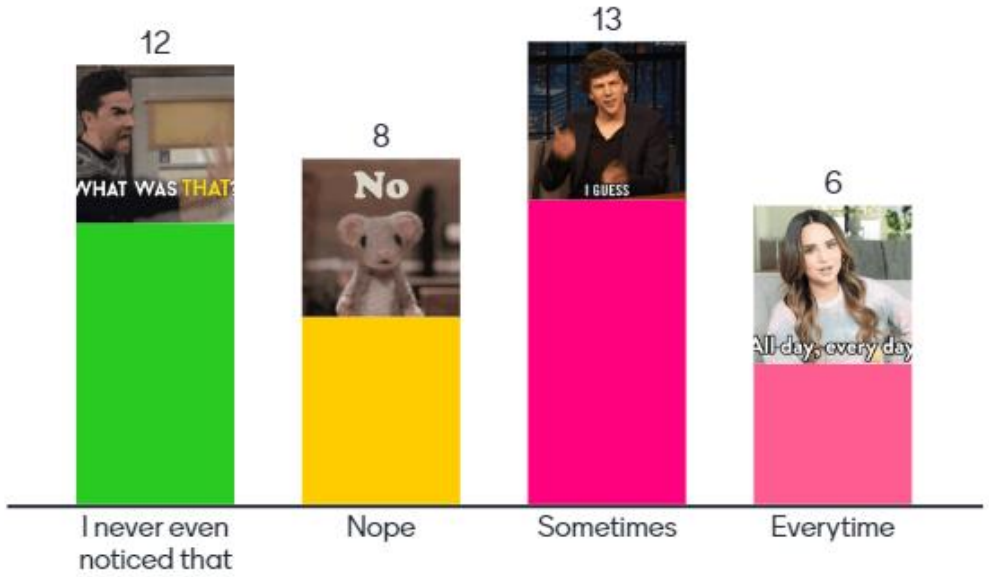
# Are you using the "Select Applicants Without..." functionality?

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How would you feel if we removed this functionality?

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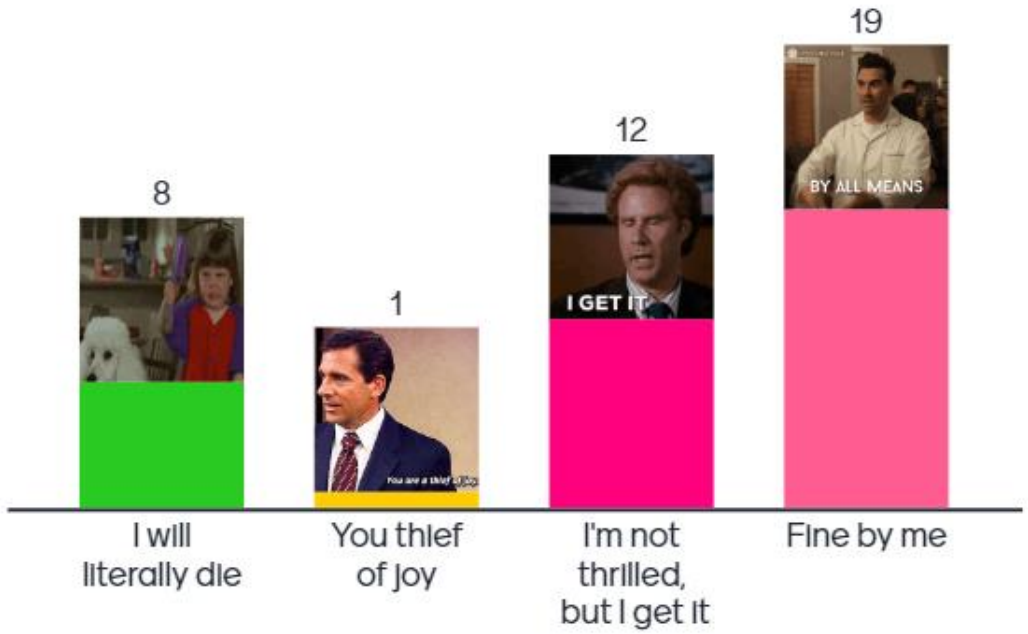


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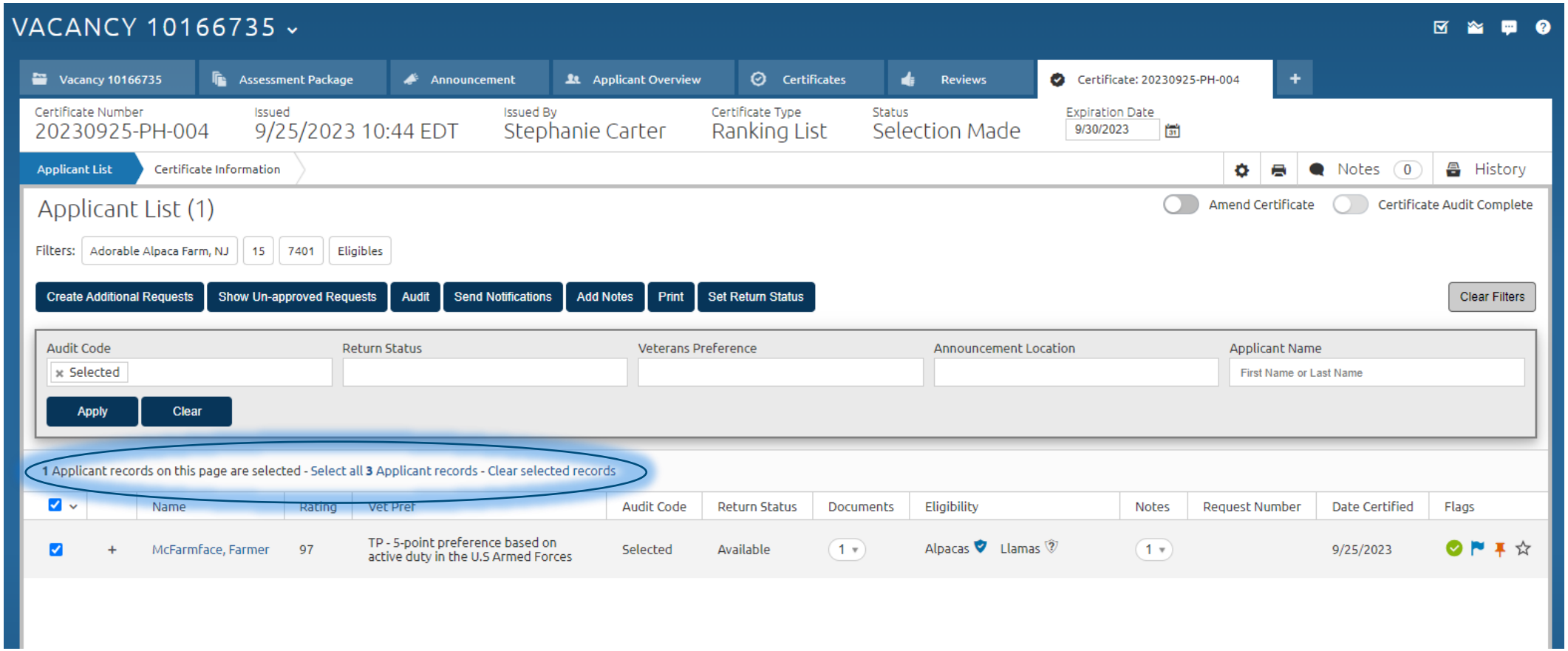

What applicants would you expect it to “select” when filters are applied?

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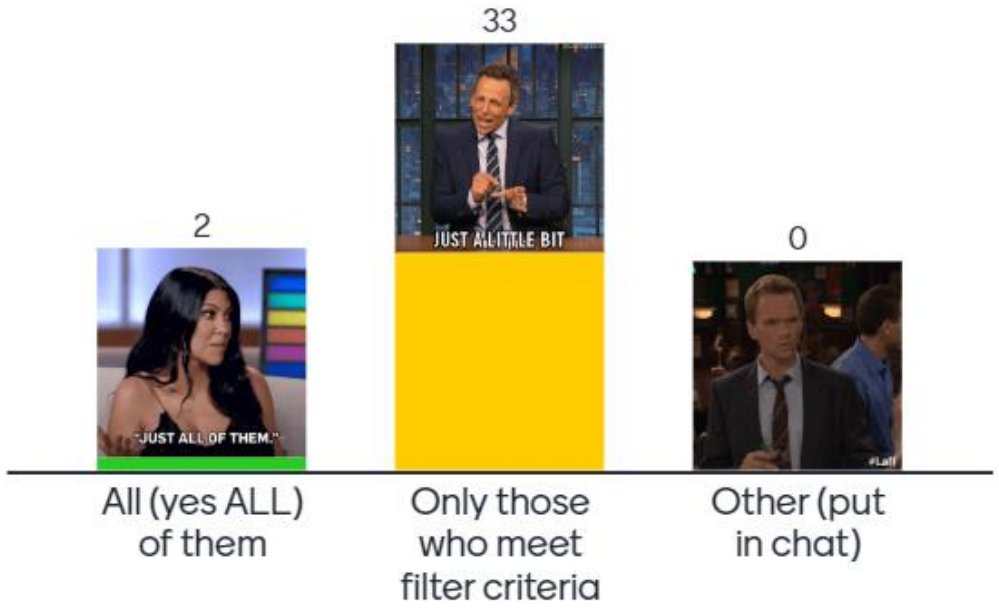


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# Default Settings, an overview

- 81 out of 161 agencies have defaults set up for their Certificates to automatically expire (561 out of 1589 offices)
- 20 out of 161 agencies have defaults set up for the CTAP/ICTAP Well qualified score (73 out of 1589 offices)
- 17 out of 161 agencies have defaults set up to retain saved lists (126 out of 1589 offices)
- No agencies have defaults set up for candidate inventory - application sharing

What's stopping your agency from using more of the default settings available?

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# If you aren't using default settings, why not?

18 responses

N/A

Some agencies outside of Title 5 don't use CTAP/ICTAP. Ours doesnt.

Didn't know these were not being used.

We use some of the default settings. I'm not an admin, so not sure why we dont for others.

I didn't know they were there. And my agency likes to kill happiness every chance they get.

We we use default settings for certificates expiring. We are an excepted service agency. We are not required to place ICTAP/CTAP..

It's hard to keep up with because we have so many offices. It takes forever to update for all of our offices and we don't have time.

Our agency uses the default settings.

Do not know

I'm not the admin, and the admin already had the defaults established when I joined my office

Did not understand the candidate inventory feature

For the CTAP/ICTAP, setting the default would make users forget to update that default in situations where our policy dictates that we should adjust it. That can cause problems.

Admin didn't set them up for us

I'm not sure

Not sure

My agency does not have defaults set up.

Too many offices to set up

Our office doesn't use them consistently and defaulting them would cause users to skip and they might be wrong

As we all return to some degree of meaningful in person work, the USA Staffing team is committed to in-person research.  Please let us know if you are interested in having the Applicant List team visit. Please note your location whether you have Wi-Fi and conference room space available.

Al-pac-a bag now!

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# Any questions?

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