



USA Staffing®
Great Government Starts Here®

USA Staffing

Reporting and Analytics Release Notes

Stage Release Date: March 9, 2022

Production Release Date: March 16, 2022

OFFICIAL USE NOTICE: This material is intended exclusively for use by USA Staffing Customers and is not to be distributed without approval from the USA Staffing Program Office. This communication may contain information that is proprietary, privileged or confidential or otherwise legally exempt from disclosure. If you have received this document in error, please notify the USA Staffing Program Office immediately and delete all copies of the presentation.



OPM HR SOLUTIONS
by government, for government

U.S. Office of Personnel Management
1900 E Street, NW, Washington, DC 20415



Reporting and Analytics

Hiring Data Warehouse

In support of USA Staffing functionality that allows applicants to update their responses to announcement and assessment questionnaire items, the associated Hiring Data Warehouse tables have been updated to only include the current/most recent response provided by an applicant.

Other changes to the Hiring Data Warehouse data model are listed below.

- Applications folder
 - Application Information sub-folder
 - Application query subject: a new query item was added to enable reporting on the last submitted date of an application.
 - 'Application Last Submitted Date/Time': The date/time of the last time an application was submitted.
- Assessment Packages folder
 - Assessment Information sub-folder
 - Assessment query subject: new query items were added to enable reporting on whether a questionnaire or manual assessment has a passing score as well as details about manual assessments.
 - 'Manual Assessment Method': The method or category of manual assessment (e.g., Online/Paper-Pencil, Panel Review, Interview, Simulation, Other) used to evaluate applicants.
 - 'Manual Assessment Method Details': The concatenated manual assessment type(s) (e.g., Biodata, Job Knowledge, Accomplishment Record, Structured Interview, Writing Sample, Assessment Center) used to evaluate applicants.
 - 'Passing Score?': Flag indicating if a questionnaire or manual assessment has a minimum score an applicant must obtain to be eligible to proceed in the hiring process.
- New Hires folder
 - Onboarding Forms and Documents sub-folder
 - Forms query subject: a new query item was added to be used in combination with New Hire Number as a unique identifier for forms in the new hire record.
 - 'Form ID': The unique identifying number associated with a form.
 - Onboarding Documents query subject: a new query item was added to be used in combination with New Hire number as a unique identifier for documents uploaded during the application or onboarding process.
 - 'Onboarding Document ID': The unique identifying number associated with a document uploaded during the application or onboarding process.

Time to Hire

- Time to Hire folder
 - Metrics sub-folder
 - Time to Hire Metrics Dates: a new query item was added to enable reporting on the maximum certificate review sent date.
 - 'Max Certificate Review Sent Date': The latest date the certificate review was sent to the Reviewer(s).
 - Request query subject: new query items were added to enable reporting on additional details about the request approver and the requester.

- 'Request Approver Phone Number': The phone number of the individual that approved a request.
- 'Requester Email': The email address of the requester.
- 'Requester Name': The name of the requester.
- 'Requester Phone Number': The phone number of the requester.

Reports

- **Hiring Data Warehouse Last Modified Report:** The Hiring Data Warehouse Last Modified Report was created. This report provides tabular data displaying the latest date/time for certain fields within the Hiring Data Warehouse to provide an indication of the age of data currently available for reporting.
 - Team Content > USA Staffing Packages and Folders > Hiring Data Warehouse
- **New Hire Dashboard:** The New Hire Dashboard was modified. This report provides visualizations and tabular data to provide details about new hires. The report prompt page was modified to change the existing value prompts for mission critical occupation and appointing authority to the select and search prompt type. This change is intended to improve performance of the loading of the prompt page. The report was also modified to replace the columns for Tentative Job Offer Response, Tentative Job Offer Response Date/Time, Official Job Offer Response, and Official Job Offer Response Date/Time with Job Offer Type, Job Offer Response, and Job Offer Response Date/Time.
 - Team Content > USA Staffing Packages and Folders > Hiring Data Warehouse > New Hire
- **New Hire Detail Report:** The New Hire Detail Report was modified. This report provides tabular data to provide details about new hires. The report prompt page was modified to change the existing value prompts for mission critical occupation and appointing authority to the select and search prompt type. This change is intended to improve performance of the loading of the prompt page. The report was also modified to replace the columns for Tentative Job Offer Response, Tentative Job Offer Response Date/Time, Official Job Offer Response, and Official Job Offer Response Date/Time with Job Offer Type, Job Offer Response, and Job Offer Response Date/Time.
 - Team Content > USA Staffing Packages and Folders > Hiring Data Warehouse > New Hire
- **Permission Profiles Assigned Report:** The Permission Profiles Assigned Report was modified. This report provides tabular data displaying a list of the permission profiles that have been assigned to at least one user. The report was modified to include a required prompt for tenant. The inclusion of this prompt should help to improve performance when loading the prompt page. The report was also updated to include grouping and to modify the report grouping setting to ungroup rows when exporting to Excel.
 - Team Content > USA Staffing Packages and Folders > User License
- **User Account Details Report:** The User Account Details Report was modified. This report provides tabular data displaying a list of users, including account flags, creation date/time, last log-in date/time, and days since last log-in. The report was modified to include a required prompt for tenant. The inclusion of this prompt should help to improve performance when loading the prompt page. The report was also updated to include grouping and to modify the report grouping setting to ungroup rows when exporting to Excel.
 - Team Content > USA Staffing Packages and Folders > User License
- **User Accounts by Office/Customer Report:** The User Accounts by Office/Customer Report was modified. This report provides tabular data displaying a list of users by user type and by organization and office or customer name, including permission profile details, account flags, creation date/time, last log-in date/time, and days since last log-in as a specific user type. The report was modified to include a required prompt for tenant. The inclusion of this prompt should help to improve performance when loading the prompt page. The report was

also updated to include grouping and to modify the report grouping setting to ungroup rows when exporting to Excel.

- Team Content > USA Staffing Packages and Folders > User License
- **User Accounts by Primary Office Report:** The User Accounts by Primary Office Report was modified. This report provides tabular data displaying a list of the user accounts that exist for each primary office. The report was modified to include a required prompt for tenant. The inclusion of this prompt should help to improve performance when loading the prompt page. The report was also updated to include grouping and to modify the report grouping setting to ungroup rows when exporting to Excel.
 - Team Content > USA Staffing Packages and Folders > User License
- **User Accounts with Permission Profiles Report:** The User Accounts with Permission Profiles Report was modified. This report provides tabular data displaying a list of user accounts along with their assigned permission profile by office/customer. The report was modified to include a required prompt for tenant. The inclusion of this prompt should help to improve performance when loading the prompt page. The report was also updated to include grouping and to modify the report grouping setting to ungroup rows when exporting to Excel.
 - Team Content > USA Staffing Packages and Folders > User License

APIs

A new search function has been added to the API Developer Platform's Data Dictionary. Users can now find which APIs have with data items using search terms on the data item name or description.

The API team continues to add to the Data APIs available to pull bulk data sets from USA Staffing. For detailed information about each API, including data definitions, visit <https://developer.usastaffing.gov/>.

- **Time to Hire API:** The Time to Hire API was updated. The Time to Hire API provides detailed data about the time it takes to complete subtasks related to hiring a federal employee through USA Staffing. The API will return data about each request including days to hire and critical time to hire dates. In addition to the data specifically related to the time to hire request, direct links to associated APIs are provided in the returned JSON for the announcements, customers, offices, organizations, requests, new hires, and vacancies APIs. The API was updated to include the Max Certificate Review Sent Date.
- **Announcement Text API:** The Announcement Text API was deployed. The Announcement Text API provides detailed data about the text of USAJOBS announcements. This API is open to the public and allows users to retrieve summary, hiring path, duties, major duties, conditions of employment, qualifications, education, documents, how to apply, how to apply next steps requirements, evaluations, benefits URL, benefits, other information, appointment type override, position schedule override, exclusive clarification text, and video URL.
 - Access to this new API endpoint is available using <https://developer-stage.usastaffing.gov/api/historicjoa/announcementtext/>.
 - The announcement text fields can also be pulled by USAJOBS Control Number using <https://developer-stage.usastaffing.gov/api/historicjoa/announcementtext/{USAJOBSControlNumber}>