USA Staffing

Reporting and Analytics Release Notes

Stage Release Date: January 31, 2019

Production Release Date: February 7, 2019

Reporting and Analytics

Reports

- The Overdue Certificate Log report was modified to show only certificates where an associated review is both past its due date and not in a returned status. The Review Returned Date field was also removed, as values will be null given the conditions under which a certificate would appear on the report (i.e., must not be in a 'Returned' status). Sorting was added to the report to sort descending based on the number of days a certificate review is overdue. Finally, the prompt page was also updated to follow new prompt page layout guidelines to enhance readability.

Staffing Reports Package

- Applications namespace
  - Added new query items to enable reporting on the customer agency reference code.
    - Request Detail folder > Request query subject
      - 'Request Customer Agency Reference Code': An organizational ID that can be used to match a customer with a corresponding organizational code in an interconnected system.
    - Vacancy Detail folder > Vacancy Customers query subject
      - 'Vacancy Customer Agency Reference Code': An organizational ID that can be used to match a customer with a corresponding organizational code in an interconnected system.
  - Added a new query item to enable reporting on customer external name.
    - Request Detail folder > Request query subject
      - 'Request Customer External Name': The external name of the hiring entity on whose behalf a job is posted.
- Assessment Packages namespace
  - Added new query items to enable reporting on the customer agency reference code.
    - Assessment Request Detail folder > Assessment Request query subject
      - 'Assessment Request Customer Agency Reference Code': An organizational ID that can be used to match a customer with a corresponding organizational code in an interconnected system.
    - Assessment Vacancy Detail folder > Assessment Vacancy Customers query subject
      - 'Assessment Vacancy Customer Agency Reference Code': An organizational ID that can be used to match a customer with a corresponding organizational code in an interconnected system.
  - Added a new query item to enable reporting on customer external name.
    - Assessment Request Detail folder > Assessment Request query subject
      - 'Assessment Request Customer External Name': The external name of the hiring entity on whose behalf a job is posted.
- Certificates namespace
  - Added new query items to enable reporting on the customer agency reference code.
    - Certificate Request Detail folder > Certificate Request query subject
      - 'Certificate Request Customer Agency Reference Code': An organizational ID that can be used to match a customer with a corresponding organizational code in an interconnected system.
    - Certificate Selectee Request Detail folder > Certificate Request query subject

- 'Certificate Selectee Request Customer Agency Reference Code': An organizational ID that can be used to match a customer with a corresponding organizational code in an interconnected system.
    - Certificate Vacancy Detail folder > Certificate Vacancy Customers query subject
        - 'Certificate Vacancy Customer Agency Reference Code': An organizational ID that can be used to match a customer with a corresponding organizational code in an interconnected system.
- Added a new query item to enable reporting on customer external name.
    - Certificate Request Detail folder > Certificate Request query subject
        - 'Certificate Request Customer External Name': The external name of the hiring entity on whose behalf a job is posted.
    - Certificate Selectee Request Detail folder > Certificate Selectee Request query subject
        - 'Certificate Selectee Request Customer External Name': The external name of the hiring entity on whose behalf a job is posted.
- New Hires namespace
    - Added new query items to enable reporting on additional onboarding details, including supervisor/manager and onboarding contacts.
        - New Hire Detail folder
            - New Hire query subject
                - 'New Hire Supervisor/Manager': The supervisor/manager of the new hire.
            - New Hire Onboarding Benefits Contact
                - 'New Hire Onboarding Benefits Contact': The name of the benefits contact for new hires in the onboarding process.
                - 'New Hire Onboarding Benefits Contact Email': The email address of the benefits contact for new hires in the onboarding process.
                - 'New Hire Onboarding Benefits Contact Phone Number': The phone number of the benefits contact for new hires in the onboarding process.
            - New Hire Onboarding HR Contacts
                - 'New Hire Onboarding HR Contact': The name of the human resources contact for new hires in the onboarding process.
                - 'New Hire Onboarding HR Contact Email': The email address of the human resources contact for new hires in the onboarding process.
                - 'New Hire Onboarding HR Contact Phone Number': The phone number of the human resources contact for new hires in the onboarding process.
            - New Hire Onboarding Payroll Contacts
                - 'New Hire Onboarding Payroll Contact': The name of the payroll contact for new hires in the onboarding process.
                - 'New Hire Onboarding Payroll Contact Email': The email address of the payroll contact for new hires in the onboarding process.
                - 'New Hire Onboarding Payroll Contact Phone Number': The phone number of the payroll contact for new hires in the onboarding process.
    - Added new query items to enable reporting on the customer agency reference code.
        - New Hire Request Detail folder > New Hire Request query subject

- 'New Hire Request Customer Agency Reference Code': An organizational ID that can be used to match a customer with a corresponding organizational code in an interconnected system.
- Reviews namespace
  - Added new query items to enable reporting on the customer agency reference code.
    - Review Request Detail folder > Review Request query subject
      - 'Review Request Customer Agency Reference Code': An organizational ID that can be used to match a customer with a corresponding organizational code in an interconnected system.
    - Review Vacancy Detail folder > Review Vacancy Customers query subject
      - 'Review Vacancy Customer Agency Reference Code': An organizational ID that can be used to match a customer with a corresponding organizational code in an interconnected system.
  - Added a new query item to enable reporting on customer external name.
    - Review Request Detail folder > Review Request query subject
      - 'Review Request Customer External Name': The external name of the hiring entity on whose behalf a job is posted.
- Tasks namespace
  - Added a new query item to enable reporting on the employee identification number of the individual responsible for completion of a task.
    - Task Detail folder > Task query subject
      - 'Task Owner Employee ID Number': The Employee ID Number for the Task Owner as entered in the Administration section.
  - Added new query items to enable reporting on the customer agency reference code.
    - Task Request Detail folder > Task Request query subject
      - 'Task Request Customer Agency Reference Code': An organizational ID that can be used to match a customer with a corresponding organizational code in an interconnected system.
    - Task Vacancy Detail folder > Task Vacancy Customers query subject
      - 'Task Vacancy Customer Agency Reference Code': An organizational ID that can be used to match a customer with a corresponding organizational code in an interconnected system.
  - Added a new query item to enable reporting on customer external name.
    - Task Request Detail folder > Task Request query subject
      - 'Task Request Customer External Name': The external name of the hiring entity on whose behalf a job is posted.