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# **USA Staffing**

## **Reporting and Analytics Release Notes**

**Stage Release Date: August 25, 2021**

**Production Release Date: September 1, 2021**

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**OPM HR SOLUTIONS**  
*by government, for government*

**U.S. Office of Personnel Management**  
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### Hiring Data Warehouse

- Applicants folder
  - Applicant List Information sub-folder: new query subjects and query items were added to enable reporting on the filters applied when creating an applicant list (stored and saved lists).
    - Applicant List Actions Filters query subject
      - 'Applicant List Actions Filter': The action filter used to create an applicant list.
    - Applicant List Assessment Filters query subject
      - 'Applicant List Assessment Filter Assessment': The name of the assessment used as a filter to create an applicant list.
      - 'Applicant List Assessment Filter Battery': The assessment battery used as a filter to create an applicant list.
      - 'Applicant List Assessment Filter Cutpoint': The numerical score cutpoint (70 – 100) on an assessment used as a filter to create an applicant list.
      - 'Applicant List Assessment Filter Name': The name of the assessment filter used to create an applicant list.
      - 'Applicant List Assessment Filter Type': The assessment type used as a filter to create an applicant list.
    - Applicant List Category Rating Filters query subject
      - 'Applicant List Category Rating Filter': The category rating filter used to create an applicant list.
    - Applicant List Certification Status Filters query subject
      - 'Applicant List Certification Status Filter': The certification status filter used to create an applicant list.
    - Applicant List Eligibility Filters query subject
      - 'Applicant List Eligibility Filter': The eligibility filter used to create an applicant list.
    - Applicant List Filters query subject
      - 'Applicant List Application Date Range Filter': The date range of the application date filter used to create an applicant list.
      - 'Applicant List Application Date Type Filter': The type of application date (e.g., Original Application Submission, Latest Application Submission) filter used to create an applicant list.
      - 'Applicant List Eligibilities Filter': The concatenated eligibilities filter used to create an applicant list.
      - 'Applicant List Grades Filter': The concatenated grade filter used to create an applicant list.
      - 'Applicant List Locations Filter': The concatenated location description filter used to create an applicant list.
      - 'Applicant List Series Filters': The concatenated occupational series filter used to create an applicant list.
    - Applicant List Grade Filters query subject
      - 'Applicant List Grade Filter': The grade filter used to create an applicant list.
    - Applicant List Location Filters query subject
      - 'Applicant List Location City Filter': The city of the location filter used to create an applicant list.
      - 'Applicant List Location Code Filter': The location code of the location filter used to create an applicant list.

- ‘Applicant List Location Country Filter’: The country of the location filter used to create an applicant list.
  - ‘Applicant List Location Description Filter’: The city, state and country or city and country of the location filter used to create an applicant list.
  - ‘Applicant List Location State Filter’: The state of the location filter used to create an applicant list.
- Applicant List Record Status Code Filters query subject
  - ‘Applicant List RSC Filter’: The record status code (RSC) filter used to create an applicant list.
- Applicant List Series Filters query subject
  - ‘Applicant List Series Filter’: The occupational series filter used to create an applicant list.
- Applicant List Specialty Filters query subject
  - ‘Applicant List Specialty Filter’: The specialty filter used to create an applicant list.
- Applicant List Veterans Preference Filters query subject
  - ‘Applicant List Veterans Preference Filter’: The veterans preference filter used to create an applicant list.
- Applications folder
  - Assessments sub-folder: a new query subject and query items were added to enable reporting on competency-level scores received by applicants on assessments.
    - Application Competency Ratings query subject
      - ‘Application Competency Maximum Raw Score’: The maximum possible score an applicant can receive on a competency on the assessment for the rating combination.
      - ‘Application Competency Name’: The name of a competency for which an applicant received a score.
      - ‘Application Competency Rating Grade’: The grade of the rating combination for which a competency score was received.
      - ‘Application Competency Rating Series’: The occupational series of the rating combination for which a competency score was received.
      - ‘Application Competency Raw Score’: The raw/untransmuted score an applicant received on a competency.
- New Hires folder
  - Onboarding Forms and Documents sub-folder
    - Forms query subject: a new query item was added to enable reporting on the status of an onboarding form based on the form workflow.
      - ‘Form Status’: The status of the form to be completed as part of the onboarding process (e.g., Assigned, Completed, Printed, Ready for Acceptance).
- Vacancies folder: a new sub-folder, query subjects, and query items were added to enable reporting on individuals that started the application process but did not submit an application to a vacancy.
  - Incomplete Application Information sub-folder
    - Incomplete Application Phone Numbers query subject
      - ‘Incomplete Application Phone Number’: The phone number provided by an individual that started but did not submit an application.
      - ‘Incomplete Application Phone Type’: The type of phone number (e.g., day, evening, mobile) provided by an individual that started but did not submit an application.
    - Incomplete Applications query subject
      - ‘Incomplete Application Address City’: The city of the address of an individual that started but did not submit an application.
      - ‘Incomplete Application Address Line 1’: The first line of the address of an individual that started but did not submit an application.

- 'Incomplete Application Address Line 2': The second line of the address of an individual that started but did not submit an application.
- 'Incomplete Application Address Line 3': The third line of the address of an individual that started but did not submit an application.
- 'Incomplete Application Address State': The state of the address of an individual that started but did not submit an application.
- 'Incomplete Application Address Zip Code': The zip code of the address of an individual that started but did not submit an application.
- 'Incomplete Application Created Date/Time': The date/time an incomplete application was created/started by an individual.
- 'Incomplete Application Email Address': The email address of an individual that started but did not submit an application.
- 'Incomplete Application First Name': First name of an individual that started but did not submit an application.
- 'Incomplete Application Last Modified Date/Time': The date/time an incomplete application was last modified.
- 'Incomplete Application Last Name': Last name of an individual that started but did not submit an application.
- 'Incomplete Application Middle Name': Middle name of an individual that started but did not submit an application.
- 'Incomplete Application Name': The full name of an individual that started but did not submit an application.
- 'Incomplete Application USAJOBS Profile ID': The unique identifier assigned to the USAJOBS account of the individual that started but did not submit an application.

## Reports

- **Announcement Status Dashboard:** The Announcement Status Dashboard was modified. This report includes visualizations and tabular data showing the status of announcements to support HR user workload management. The report was updated to exclude cancelled vacancies and add an optional prompt for announcement locations.
  - Team Content > USA Staffing Packages and Folders > Hiring Data Warehouse > Announcement
- **Announcement Status Report:** The Announcement Status Report was modified. This report provides tabular data showing the status of announcements to support HR user workload. The report was updated to exclude cancelled vacancies and add an optional prompt for announcement locations.
  - Team Content > USA Staffing Packages and Folders > Hiring Data Warehouse > Announcement