Reporting and Analytics Release Notes

Stage Release Date: July 15, 2020

Production Release Date: July 22, 2020

Reporting and Analytics

Reports

- **Areas of Waste Report:** Tabular data to identify potential waste from cancelled vacancies and certificates, unreleased vacancies, certificates without selections, certificate reviews that were recalled, and certificate reviews that are overdue. The report was modified to include data related to certificate reviews, including metrics for the number of certificate reviews created, number of certificate reviews recalled, number of certificate reviews returned, and number of certificate reviews that are overdue. The report also includes new pages/tabs to provide specific information about certificates with returned reviews, certificates with reviews recalled, and certificates with overdue reviews.
    - Team Content > USA Staffing Packages and Folders > Hiring Data Warehouse
- **Certificate Status Report:** Tabular data displaying the status of issued certificates. The report was modified to include an optional prompt for vacancy number. The report was also updated to include data related to certificate reviews, including new pages/tabs to show certificates that are in progress (i.e., at least one review has been sent and the certificate is not in an audited status) and overdue certificates (i.e., at least one review's due date has passed and the review has not been returned or recalled).
    - Team Content > USA Staffing Packages and Folders > Hiring Data Warehouse
- **Certificates to be Audited:** Provides a list of certificates returned during a specified date range that have not been audited. The report was modified to exclude cancelled certificates.
    - Team Content > USA Staffing Packages and Folders > Staffing Reports > Staffing > Certificate