



**USA Staffing®**  
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# **USA Staffing**

## **Reporting and Analytics Release Notes**

**Stage Release Date: December 1, 2021**

**Production Release Date: December 8, 2021**

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**OPM HR SOLUTIONS**  
*by government, for government*

**U.S. Office of Personnel Management**  
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## Reporting and Analytics

### Hiring Data Warehouse

- Announcements folder
  - Announcement Information sub-folder
    - Announcement query subject: new query items were added to the existing query subject to enable reporting on the benefits, marketing, and marketing video links included in the announcement.
      - 'Benefits Link': The link used to direct applications to information related to benefits they can expect from Federal employment and any agency-specific initiatives.
      - 'Marketing Link': The link used to direct applicants to information related to the agency, its mission, and any points of special interest to applicants.
      - 'Marketing Video Link': The link used to embed a video in the text of the announcement.
    - Announcement Locations query subject: new query items were added to enable reporting on the location label and number of openings by location.
      - 'Announcement Location Label': The text description of the announcement location to provide additional information, as entered by a user.
      - 'Announcement Location Openings': When the number of vacancies is set by location, the number of position openings for a location for which a position is announced.

### Reports

- **Active and Pending Tasks Report:** The Active and Pending Tasks Report was modified. This report provides tabular data displaying pending or active staffing and onboarding tasks by announcement, vacancy, request, and/or new hire number, including the owner and key milestones. The report was updated to include grouping and to modify the report grouping setting to ungroup rows when exporting to Excel.
  - Team Content > USA Staffing Packages and Folders > Hiring Data Warehouse > Tasks
- **Claimed Reasonable Accommodation Report:** The Claimed Reasonable Accommodation Report was modified. This report provides tabular data displaying applicants who have claimed a reasonable accommodation eligibility and the status of the adjudication process. The report was modified to add a column for USAJOBS Job Status. The report was also updated to include grouping and to modify the report grouping setting to ungroup rows when exporting to Excel.
  - Team Content > USA Staffing Packages and Folders > Hiring Data Warehouse > Vacancy
- **Production Statistics Dashboard:** The Production Statistics Dashboard was modified. This report provides visualizations and tabular data showing most common production statistics (announcements, applications, certificates, selections, tentative offers, official offers, and entries on duty). The report was updated to include grouping and to modify the report grouping setting to ungroup rows when exporting to Excel.
  - Team Content > USA Staffing Packages and Folders > Hiring Data Warehouse > Production Metrics
- **Tasks by Staffing Number:** The Tasks by Staffing Number report was modified. This report provides tabular data displaying all staffing and/or onboarding tasks by staffing number (i.e., announcement number, new hire number, request number, or vacancy number). The report was updated to include grouping and to modify the report grouping setting to ungroup rows when exporting to Excel.
  - Team Content > USA Staffing Packages and Folders > Hiring Data Warehouse > Tasks
- **Vacancy Documentation Report:** The Vacancy Documentation Report was created. This report provides tabular data identifying the documents uploaded to the vacancy case file and notes on the vacancy.
  - Team Content > USA Staffing Packages and Folders > Hiring Data Warehouse > Vacancy

## APIs

The API team continues to add to the Data APIs available to pull bulk data sets from USA Staffing. For detailed information about each API, including data definitions, visit <https://developer.usastaffing.gov/>.

- **Applications API:** The Applications API provides detailed data each application and applicant submitted to USA Staffing. The API will return data about the application and links to the sub-entities applicant, announcement items and responses, assessment items and responses, eligibilities, locations, ratings, and recruitment sources. In addition to the data specifically related to applications, direct links to associated APIs are provided in the returned JSON for the following APIs:
  - Offices
  - Vacancies
  - Certificate Applications
- **Certificate Applications API:** The Certificate Applications API provides detailed data each application that is added to a USA Staffing certificate. The API will return data about the certificate application and links to the sub-entities applicants and applications. In addition to the data specifically related to applications, direct links to associated APIs are provided in the returned JSON for the following API:
  - Certificates