OPM | USA Staffing

USA Staffing®
Stage Release Notes

Release 17.1

August 2, 2024

Updated August 7, 2024

Completed System Functionality

The USA Staffing Release Notes provide an overview of the most recent functionality deployed to the USA Staffing Stage and Production environments. The ✅ icon designates the completion of a feature previously defined in the Program Roadmap. To learn more about upcoming features and the release schedule for the USA Staffing Stage and Production environments, please visit the USA Staffing Resource Center.

Contents

Staffing Functionality

Request

Added the ability for Human Resources and Onboarding users with *Edit Request* permission to change the *Requester* assigned to an approved request that is not in Complete or Cancelled status. All changes are captured in *History*.

Request Processing Interconnection

The Request Processing Interconnection (RPI) now optionally allows the inclusion of a *Vacancy ID* for Additional Selection requests. When a request's grade, series, and pay plan correspond with the vacancy's Rating Combination series, pay plan, and at least one grade, USA Staffing will incorporate the *Vacancy ID* into the Staffing Approach page.

Modified the *Other Information* section for requests created via the RPI to display the *Vacancy ID* and *Workflow ID* provided during the RPI transmission for Additional Selection requests. If either a *Vacancy* or *Workflow ID* are not sent, the section will indicate the value was not received.

Assessment Package

Added the option to search for an entire *Competency Network* when adding competencies to an Assessment Package as an alternative to adding competencies individually.

Applicant Overview

Applicant Record

The following NOR message code has been added:

Code	Definition	Message
IODS	Ineligible due to your duty station	Your application was not reviewed because your home address, which is your duty station, does not correspond to the duty station of the position at this grade level.

Reviews

✅ Completed the following updates to the Subject Matter Expert (SME) evaluation process:

- Added functionality for HR users to revert previously *Accepted Subject Matter Expert* (SME) evaluations and return them to the SME, provided the applicant has a Record Status Code of PA. Once returned, SME evaluators can change their original evaluation determination and justification notes.

- Revised the queuing logic to eliminate the generation of tiebreaker evaluations when the tiebreaker would not alter the applicant's outcome. As a result, if there is consensus among two SME reviewers that an applicant fails to satisfy one or more evaluation criteria, a tiebreaker evaluation will not be created.

- When an *SME Evaluation* assessment is utilized, USA Staffing will automatically generate a *Subject Matter Expert* (SME) review once there is one eligible applicant for the SME Evaluation. Users have the option to modify the *Review Name*, *Review Owner*, *Due Date*, and *Review Assignments* before sending the review.

Completed the following updates on the Evaluations page:

- Added an SME Recusal warning banner to the Evaluations page, displaying information about applicants requiring additional SME evaluators due to an excessive number of recusals, preventing the completion of their evaluation.

- Updated the *Evaluation Progress Tracker* to remove applicants deemed ineligible due to Conditions of Employment, Eligibility criteria, or Human Resources intervention.

- Added the *Evaluation Type* to the Evaluations table, which can be either *Standard* or *Tiebreaker*.

Added a *Recusals* page to track SME recusals. Users may filter by *Applicant*, *Evaluator*, and applicants who need additional SME evaluators due to an excessive number of recusals, preventing the completion of their evaluation. Results include the evaluator, the recusal date and time, and the recusal reason for each applicant.

New Hire

Modified the display for *Start Date/Projected EOD Date* in the new hire header. The *Start Date* will display once the HR user completes the *Verify New Hire Arrived for First Day of Duty* task and verified the new hire has entered on duty. The *Projected EOD Date* displays instead if the new hire has not yet arrived, and the *Projected Entrance-On-Duty Date* has been input in the new hire Position Information Questionnaire. If the date has not been input into the new hire questionnaire, nothing will display.

The following forms have been added in USA Staffing:

- ARC MOU MILITARY SPOUSE – NON-COMPETITIVE APPOINTMENT OF CERTAIN MILITARY SPOUSES
- DHS 11000-14 – PACS User Agreement
- DOE RS – Designation of Reserve Status
- GC 203 – Inventions, Discoveries, and Improvements

The following form has been updated in USA Staffing:

- DD 1617

Hiring Manager Functionality

Updated the *Subject Matter Review* (SME) header to incorporate reviewer-specific information for:

- Applicants available for evaluation
- Evaluations requiring amendment
- Submitted evaluations
- Submitted recusals

Added the ability for SME evaluators to change their original evaluation determination and justification notes on evaluations requiring amendment.

Administrative Functionality

No updates.

USA Hire Functionality

No updates.

Reporting and Analytics

Reporting and analytics enhancements can be reviewed on the Release Notes page of the [USA Staffing Data Resource Center](#).