

USA Staffing[®]


Production Release Notes

Release 16.0

October 6, 2023

OFFICIAL USE NOTICE: This material is intended exclusively for use by USA Staffing Customers and is not to be distributed without approval from the USA Staffing Program Office. This communication may contain information that is proprietary, privileged, confidential, or otherwise legally exempt from disclosure. If you have received this document in error, please notify the USA Staffing Program Office immediately and delete all copies.

Completed System Functionality

The USA Staffing Release Notes provide an overview of the most recent functionality deployed to the USA Staffing Stage and Production environments. The  icon designates the completion of a feature previously defined in the Program Roadmap. To learn more about upcoming features and the release schedule for the USA Staffing Stage and Production environments, please visit the [USA Staffing Resource Center](#).

Contents

Completed System Functionality	2
Staffing Functionality.....	3
Applicant Overview	3
Certificates	3
New Hire	3
Hiring Manager Functionality	3
Administrative Functionality	3
USA Hire Functionality	4
Reporting and Analytics	4

Staffing Functionality

Applicant Overview

Added an indicator on the Applicant's Assessments Subtab page to indicate when an applicant's assessment responses have been manually changed.

https://help.usastaffing.gov/USAS/index.php?title=Editing_applicant_assessment_questionnaire_responses

Certificates

Added the *Pinned* toggle to display on certificates. This toggle can be turned on/off for applicants on the certificate.

https://help.usastaffing.gov/USAS/index.php?title=Applicant_List

New Hire

Removed the *Assignments* section from New Hire Overview page as the first step in re-designing this page.

https://help.usastaffing.gov/USAS/index.php?title=New_Hire_Overview

Added an *Activity Summary* toggle on the Onboarding Information page within a New Hire record. This toggle is automatically defaulted on (enabled) for all new hire records. When the *Activity Summary* toggle is enabled, New Hires in Active status will receive a single batched notification email on Monday, Wednesday and Friday identifying all overdue and upcoming tasks, the action required, and due date. New Hires in Complete, Inactive, and Cancelled status will not receive any *Activity Summary* notifications. Changes made to this toggle are captured in *History*.

https://help.usastaffing.gov/USAS/index.php?title=New_Hire_Overview

The following form has been added in USA Staffing:

- CFPB-1 – CFPB Credit Release Form

The following forms have been updated in USA Staffing:

- C 2
- DOI BIE PAL
- DISA 1599
- OCHR-EOD 08
- OPNAV 5239/14

Hiring Manager Functionality

No updates.

Administrative Functionality

- ✔ Added a section titled *Default Activity Summary* to the Customer Onboarding Defaults page, which allows users with *Create/Edit Customer* permission to set how often new hires should receive the Activity Summary email (i.e., *Monday/Wednesday/Friday* vs. *Never*). All changes made will be captured in *History*. **Note:** This setting will be defaulted to *Monday/Wednesday/Friday* for existing new hires.

[https://help.usastaffing.gov/USAS/index.php?title=Create a New Customer](https://help.usastaffing.gov/USAS/index.php?title=Create_a_New_Customer)
[https://help.usastaffing.gov/USAS/index.php?title=Edit Customer](https://help.usastaffing.gov/USAS/index.php?title=Edit_Customer)

Added *History* entries capturing changes made to the *Vetting Status* and *Task Result Set* settings when editing a Task.

https://help.usastaffing.gov/USAS/index.php?title=Viewing_history

USA Hire Functionality

Added a data validation that prevents users from adding Supervisory USAH Assessments to vacancies that are not designated as *Supervisory* on the Vacancy Information page.

Added a data validation that prevents users from adding USAH Assessment Templates that do not match (e.g., Standard/Premium, Premium/Custom, Standard/Custom).

Reporting and Analytics

Reporting and analytics enhancements can be reviewed in the Release Notes section of the [Reporting and Analytics](#) page on the [USA Staffing Resource Center](#).