



USA Staffing®
Great Government Starts Here®

USA Staffing

Reporting and Analytics Release Notes

Stage Release Date: December 4, 2019

Production Release Date: December 11, 2019

OFFICIAL USE NOTICE: This material is intended exclusively for use by USA Staffing Customers and is not to be distributed without approval from the USA Staffing Program Office. This communication may contain information that is proprietary, privileged or confidential or otherwise legally exempt from disclosure. If you have received this document in error, please notify the USA Staffing Program Office immediately and delete all copies of the presentation.



OPM HR SOLUTIONS
by government, for government

U.S. Office of Personnel Management
1900 E Street, NW, Washington, DC 20415

Staffing Administration

- Position Description Library namespace
 - Position Description Detail folder
 - Position Description query subject: a new query item was added to enable reporting on whether a position description has been archived.
 - 'Position Description is Archived': Flag field indicating whether or not a Position Description has been Archived
 - Position Series-Grades-Specialties query subject: a new query subject and associated query items were created to enable reporting on pay plan, series, and grade information.
 - 'Position Grades': Concatenated field showing all grade(s) a position is classified as.
 - 'Position Pay Plan': The current/original pay plan used to determine pay rate of a position.
 - 'Position Series': Concatenated field showing all occupational series and title(s) a position is classified as.
 - 'Position Specialties': Concatenated field showing all specialty area(s) of a position.

Staffing Reports

- Applications namespace
 - Request Detail folder
 - Request Position Descriptions query subject: a new query item was created to enable reporting on position description numbers in a single field.
 - 'Request Position Description Numbers': A concatenated field to be used when reporting on Position Description Number from career ladder requests that span multiple Position Description Numbers
 - Vacancy Detail folder
 - Vacancy Position Descriptions query subject: a new query item was created to enable reporting on position description numbers in a single field.
 - 'Vacancy Position Description Numbers': A concatenated field to be used when reporting on Position Description Number from career ladder requests that span multiple Position Description Numbers

Time to Hire

- Time to Hire namespace
 - Announcement Information folder
 - Announcement query subject: a new query subject and associated query items were created to enable reporting on announcement attributes.
 - 'Announcement Number': The unique identifying number associated with an announcement.
 - 'USAJOBS Control Number': The USAJOBS provided announcement control number.
 - Vacancy Information folder
 - Vacancy query subject: a new query item was added to enable reporting on job titles.
 - 'Vacancy Job Title': The job title for the position as it appears on USAJOBS.

Reports

- The User Accounts Customer Totals report was modified. The report displays counts of Hiring Manager and Onboarding accounts by Organization and Customer. The report was modified to filter out retired users.
 - Location: Team Content > USA Staffing Packages and Folders > Staffing Analytics > User Licenses

- The User License Office Totals report was modified. The report provides a summary of paid and unpaid licenses by offices within an organization. The report was modified to filter out retired users.
 - Location: Team Content > USA Staffing Packages and Folders > Staffing Analytics > User Licenses
- The User License Organization Totals report was modified. The report displays counts of paid and unpaid user licenses allowed next to counts of accounts in use. The report was modified to filter out retired users.
 - Location: Team Content > USA Staffing Packages and Folders > Staffing Analytics > User Licenses
- The User License User Accounts report was modified. The report displays details about the user accounts within an office. The report was modified to filter out retired users.
 - Location: Team Content > USA Staffing Packages and Folders > Staffing Analytics > User Licenses
- The User License User Accounts by Customer report was modified. The report Displays details about the Onboarding and Hiring Manager user accounts within a Customer. The report was modified to filter out retired users.
 - Location: Team Content > USA Staffing Packages and Folders > Staffing Analytics > User Licenses
- The Applicant Flow Data Detail report was modified. The report includes detailed data related to applicant responses to ethnicity/race and sex demographic questions in the USAJOBS job seeker profile. Information gathered from this report can be aggregated to respond to MD-715 2.0 requirements or to complete other AFD analyses. The report was modified to remove the Vacancy Customer Name field from the report output. Since a vacancy can have multiple customers this field would cause individual applications to appear once for each customer, inflating overall totals.
 - Location: Team Content > USA Staffing Packages and Folders > Applicant Flow Data > Applicant Flow Data Analytics
- The Applicant List by Certificate Number report was created. The report displays a list of applicants, including their email address, based on an entered Certificate Number.
 - Location: Team Content > USA Staffing Packages and Folders > Staffing Reports > Staffing > Applicant Lists
- The Military Spouse Eligibility Overview Report was created. The report displays recruitment information related to military spouse eligibilities. The report pulls data by fiscal year and summarizes it at the Department and Agency level. The report can be used to gather data required by OPM for Agency Non-Competitive Hiring Authority of Military Spouses Annual Reporting.
 - Location: Team Content > USA Staffing Packages and Folders > Staffing Reports > Staffing > Other