USA Staffing Upgrade

Production Release Notes 7.2
September 19, 2016

Completed Release Plan Items are designated with a green check and the month they were projected (i.e. ✅ October)

REQUEST

▢ The list of workflows available in the Staffing Approach page is now limited to only those workflows that are accessible by the Office selected for the vacancy to be created/linked, or those accessible by the Office's organization.
https://help.usastaffing.gov/USAS/index.php?title=Staffing_Approach

VACANCY

▢ A setting was added to the Vacancy Settings page to give agencies the ability to not collect Veterans' Preference in the online application.
https://help.usastaffing.gov/USAS/index.php?title=Vacancy_-_Settings

ANNOUNCEMENT

▢ HR users may now add one or more "Question Screen-Outs" to announcement items in the announcement questionnaire. Any standard or custom multiple choice single select question may be assigned to a screen-out on the announcement questionnaire page. AND and OR logic are both available for use. Users may also add a single "Eligibility Screen-Out" which automatically assigned all eligibility items to a single screen-out. Should a user fail to respond "yes" to any of the selected eligibilities, the user will be automatically screened out from consideration.
https://help.usastaffing.gov/USAS/index.php?title=Announcement_Questionnaire

REVIEWS

▢ Reviews are now split into two different types – Job Opportunity Announcement (JOA) and Applicant List. JOA reviews contain only assessment and/or announcement content. Applicant List reviews contain only certificates. When an HR user creates a review, they are now prompted to select the type, which will then control what entities can be assigned in the review.
https://help.usastaffing.gov/USAS/index.php?title=Creating_a_review

REPORTS

- 'Applicant List report by Vacancy' is now available, which will provide reports showing applicants who applied to a specific vacancy in a list form.
  https://help.usastaffing.gov/USAS/index.php?title=Public_Folders
- 'Applicant List report by Record Status Code' is now available, which will provide reports to show applicants who applied to a vacancy and their record status codes.
  https://help.usastaffing.gov/USAS/index.php?title=Public_Folders

ADMINISTRATION

- ⬚ Users can upload documents, such as position descriptions and job analysis documentation, to competency networks for tracking.
  https://help.usastaffing.gov/USAS/index.php?title=Uploading_a_document_to_a_competency_network

ONBOARDING/NEW HIRE

- HR and Onboarding users are restricted from manually cancelling a New Hire record that was created from a Certificate. To cancel these new hires, an HR User must update the certificate audit to reflect that the person is no longer selected and hired. This will automatically cancel the related New Hire record.
  https://help.usastaffing.gov/USAS/index.php?title=Cancelling_a_new_hire_record ⬚ HR and Onboarding users are restricted from performing any actions within a New Hire record in 'Cancelled' status, except for changing the status to 'Active'.
  https://help.usastaffing.gov/USAS/index.php?title=New_Hires
- Administrators can provide onboarding defaults for each Customer that will be used to pre-populate the related fields in the New Hire record when a new hire is created. The data does not yet prepopulate, but will after a future update.
- Published updated version of these agency specific forms: IHS 306AD, OS 3, DD 2760.
- Published these DOD specific forms: DA 5019, DA 5414-R, DA 7412, DLA TP Memo 1.