USA Staffing®
Production Release Notes

Release 16.6

March 29, 2024

Completed System Functionality

The USA Staffing Release Notes provide an overview of the most recent functionality deployed to the USA Staffing Stage and Production environments. The ✅ icon designates the completion of a feature previously defined in the Program Roadmap. To learn more about upcoming features and the release schedule for the USA Staffing Stage and Production environments, please visit the USA Staffing Resource Center.

Contents

Staffing Functionality

Announcement

Enhanced the information captured in History when changes are made to Locations on an Announcement in *Pending Open Date* status, to include international location information, and location labels.

Added a column displaying the *Total* number of locations included in a Locations Bundle. **Note:** This information is also available in the Locations Bundles Library in Admin.

https://help.usastaffing.gov/USAS/index.php?title=Adding_a_location_bundle

Applicant Overview

Applicant Record

The following NOR message codes have been added:

Code	Definition	Message
IOFE	Lacks wildland firefighting experience	You were not considered for this position because you do not possess the required wildland firefighting experience.
IFST	Missing narrative response to SPQs and/or TQs	You were not considered for this position because you did not include a narrative response to the Senior Professional Qualifications (SPQs) and/or Technical Qualifications (TQs) as requested by the vacancy announcement.

https://help.usastaffing.gov/USAS/index.php?title=Notice_of_Results_(NOR)_Message_Codes

New Hire

The following forms have been added in USA Staffing:

- 11-816A ef – Competitive Service Mixed Tour Work Schedule Agreement
- Census CHRIS EOD – Entry on Duty Questionnaire
- SCC 100 – Self Certification of Continuous Service
- SSF 4322 – Non-Disclosure Agreement
- SSF 4423 – Lautenberg Certification

The following forms have been updated in USA Staffing:

- DLA DAWIA SOU – Statement of Understanding Defense Acquisition Workforce Improvement Act Certification
- SF 1199a – Direct Deposit Sign-up Form
- SOU 5 – Statement of Understanding Acquisition Position
- SOU 12 – Memorandum For Voluntary Change to Lower Grade

⊘ Updated the New Hire header information to include the following changes:

- Moved the *Verify Arrival* button to the header, making it convenient for users to verify a new hire arrived for their first day of duty from any page on the new hire record. **Note:** same permissions and validations apply.

- Moved New Hire *Activity Summary* toggle to the header so users can easily toggle this new hire notification on/off from any page.
- Removed the new hire's name since it is always visible from the recently accessed dropdown at the top of the page.
- Added the following fields:
    - Start Date
    - Position Title
    - Pay Plan – Series – Grade and Step
    - Office
    - Request Number
    - Vacancy Number
    - Announcement Number
    - Certificate Number

      https://help.usastaffing.gov/USAS/index.php?title=New_Hire_Header_Information

⬤ Redesigned the Onboarding Information page to group and organize information more effectively and provide direct access to the Position Information Questionnaire by clicking the edit icon next to *Position Information*. Added the following information to the *Position Information* section of the page, which displays the information entered in the Position Information Questionnaire:

- PD Number
- Position Sensitivity and Risk
- Security Clearance
- Duty Location
- Salary
- Projected Entrance-On-Duty Date
- Effective Date of Appointment

      https://help.usastaffing.gov/USAS/index.php?title=New_Hire_Overview

Hiring Manager Functionality

No updates.

Administrative Functionality

Permissions

Granted Office Administrators the ability to enable the *Reset Tasks* permission on HR User and Onboarding User custom permission profiles, which allows users assigned that custom profile to reset the *Verify the New Hire Arrived for their First Day of Duty* task.

https://help.usastaffing.gov/USAS/index.php?title=Create_Permission_Profile
https://help.usastaffing.gov/USAS/index.php?title=Creating_a_permission_profile
https://help.usastaffing.gov/USAS/index.php?title=Modifying_a_custom_permission_profile

USA Hire Functionality

No updates.

Reporting and Analytics

Reporting and analytics enhancements can be reviewed in the Release Notes section of the USA Staffing Data Resource Center.