



USA Staffing®
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USA Staffing

Reporting and Analytics Release Notes

Stage Release Date: October 20, 2021

Production Release Date: October 27, 2021

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Reporting and Analytics

Reports

- **Account Management Report:** The Account Management Report was created. This report provides tabular data displaying user counts by organization, office, and customer. Detail data is also provided for all users, inactive users, reports only users, service accounts/bots, and users with access to applicant flow data.
 - Team Content > USA Staffing Packages and Folders > User License
- **Delegated Examining Audit Report:** The Delegated Examining Audit Report was modified. This report provides tabular data displaying Delegated Examining Unit activity, including selected applications and new hire data when applicable. The report was updated to include a column for USAJOBS Job Status. The report was also updated to include grouping and to modify the report grouping setting to ungroup rows when exporting to Excel.
 - Team Content > USA Staffing Packages and Folders > Hiring Data Warehouse > Delegated Examining
- **Delegated Examining Workload Report:** The Delegated Examining Workload Report was modified. This report provides tabular data displaying the number of announcements opened, certificates issued and audited, veterans referred and selected, and certificates used/unused for competitive announcements. The report was updated to include columns for certificates issued, certificates cancelled, and unaudited certificates. The report was also updated to include grouping and to modify the report grouping setting to ungroup rows when exporting to Excel.
 - Team Content > USA Staffing Packages and Folders > Hiring Data Warehouse > Delegated Examining
- **Selectees without Requests or Offers:** The Selectees without Requests or Offers report was modified. This report provides tabular data displaying selections where a request number has not been assigned to a selectee, as well as tabular data displaying selections where a job offer has not been sent. The report was updated to include a column for USAJOBS Job Status. The report was also updated to include grouping and to modify the report grouping setting to ungroup rows when exporting to Excel.
 - Team Content > USA Staffing Packages and Folders > Hiring Data Warehouse > Certificate
- **Vacancy Close-Out Report, Vacancy Overview Dashboard, and Vacancy Overview Report:** These reports and the dashboard remained the same, however links to these reports were added to the report buttons in the USA Staffing interface on the Vacancy dashboard page as well as when viewing an individual vacancy. By clicking the report button on either of these pages in the interface and selecting a target report, a new tab will open to the selected report's prompt page.

The screenshot shows the USA Staffing® dashboard. The top navigation bar includes links for Staffing, Classification, Recruit, Admin, Reports, and Search. The main header area displays 'DASHBOARD' and a search bar. Below this, there are tabs for Welcome, Tasks, Requests, Vacancies, and New Hires. The 'Vacancies' tab is active, showing a list of 2318 vacancies. A red box highlights a dropdown menu in the top right corner of the dashboard, which contains three options: 'Vacancy Close-Out Report', 'Vacancy Overview Dashboard', and 'Vacancy Overview Report'. Below the dashboard, there is a table with columns for Vacancy Number, Position Title, Status, Announcement, and Internal Contact Email. The first row of data shows a vacancy number of 11270643, a position title of '57308 Add mass overrides HR Panel review', a status of 'Active', an announcement of '11270643-ST-PG-22 (Open)', and an internal contact email of 'patrick.gonsalves@opm.gov'.

Vacancy Number	Position Title	Status	Announcement	Internal Contact Email
11270643	57308 Add mass overrides HR Panel review	Active	11270643-ST-PG-22 (Open)	patrick.gonsalves@opm.gov

APIs

The API team continues to add to the Data APIs available to pull bulk data sets from USA Staffing. For detailed information about each API, including data definitions, visit <https://developer.usastaffing.gov/>.

- **Certificates API:** The Certificates API provides detailed data about each certificate created in USA Staffing. Direct links to associated APIs provided in the returned JSON for the vacancies, certificate applications, and reviews APIs. The Certificates APIs will also return data about the certificate and links to the following sub-entities links to the following sub-entities:
 - Actions Filters
 - Assessment Filters
 - Category Ratings Filters
 - Certification Status Filters
 - Eligibility Filters
 - Grade Filters
 - Locations Filters
 - RSC Status Filters
 - Certificate Series Filters
 - Certificate Specialties Filters
 - Veterans Preference Filters
- **Staffing Tasks API:** The Staffing Tasks API provides detailed data about a task created in USA Staffing. The API will return data about the task including days to complete and target days to complete. In addition to the data specifically related to the task, direct links to associated APIs are provided in the returned JSON for the vacancies and requests APIs.