



OPM HR
Solutions
USA Staffing®

USA Staffing Assessment Workgroup

September 12th, 2023

Agenda



Recent Functionality Updates

Upcoming Functionality Updates

Assessment Template Column Feedback

Open Questions



Testing...

Happy National Video Games Day!

If you had to live your life as a Super Mario character for a full week, which one would it be?

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Choose your new life...





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Recent Functionality Updates

SME Evaluation Feature is Live!!

- Assessment Type – SME Evaluation
- Assessment Methods
 - SRR (EO Compliant) locks down the Number of SME Evaluations Required at 2 and Requires Justification Notes for All Responses
 - SRR allows you to choose between 1 or 2 SME Evaluations Required. Allows you to Require Justification Notes for All Responses, Only for Disqualifying Responses, or Only for Qualifying Responses
- This functionality is limited to a single graded position.
- Training can be found at <https://usastaffing.usalearning.net/login/index.php>

VACANCY 10067562

Vacancy 10067562 | Assessment Package | Announcement | Reviews | ✓ Assessment: Warp Pipe Plumber

USAJOBS Announcement Title: Warp Pipe Plumber | Pay Plan-Series-Grade: GS-0018-15 | Assessment ID: 137097

Assessment Information | Competencies | SME Evaluation Items | Screen-Out Criteria | Test Plan | Checklist | History

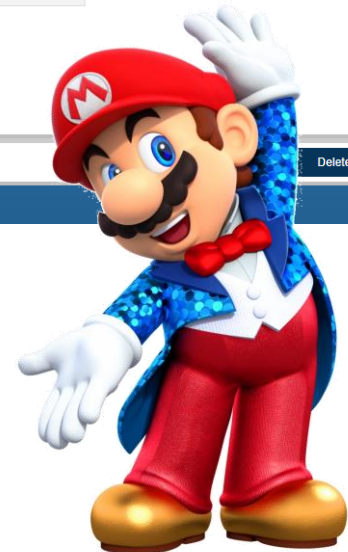
Assessment Information

Assessment Name: Warp Pipe Plumber | Assessment Type: SME Evaluation | Assessment Method: Structured Resume Review (EO Compliant)

Screen-out: ☒ | Rating: ☐ | Number of SME Evaluations Required: 2 | Evaluation Justification Notes Required: For All Responses

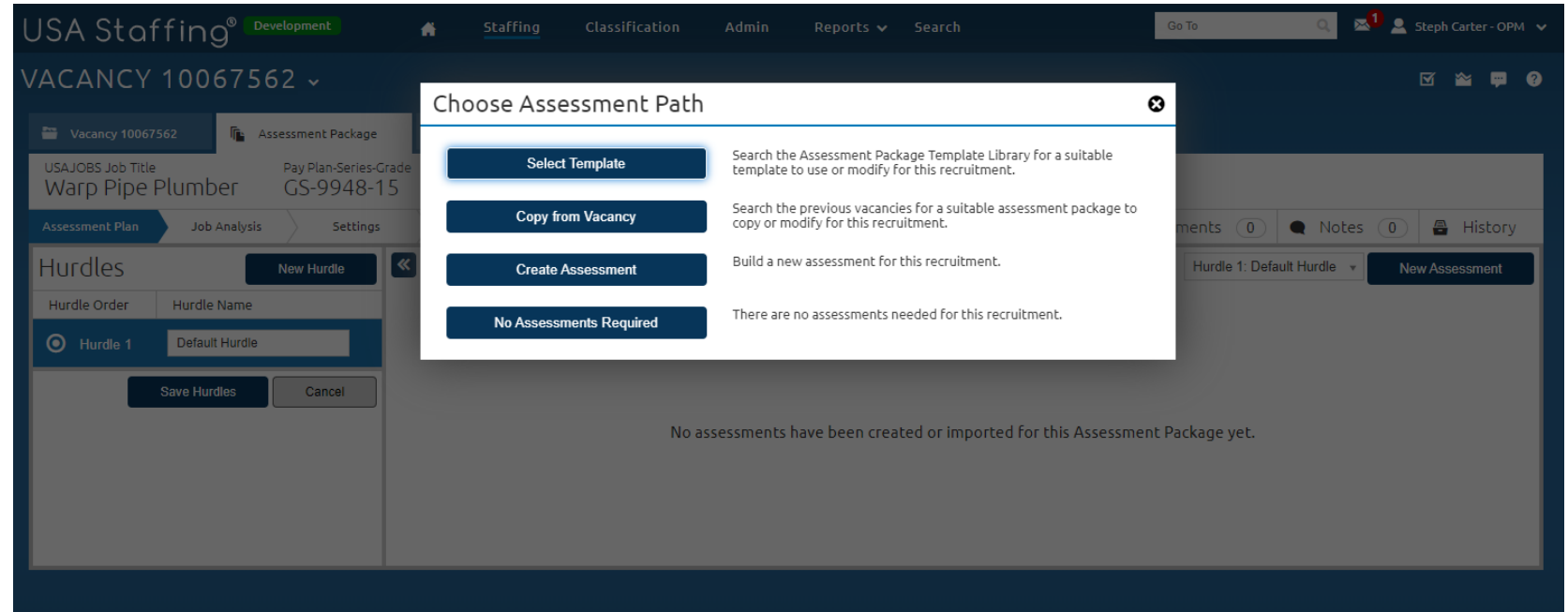
Owner: Steph Carter | Hurdle: Hurdle 1: Default Hurdle

Delete | Cancel



Copy from Vacancy

Copy from Vacancy is now an option when creating an Assessment Package. The option can be selected in the Choose Assessment Path popup, or in the Assessment Path popup, or in the gear icon in the Assessment Package tab.



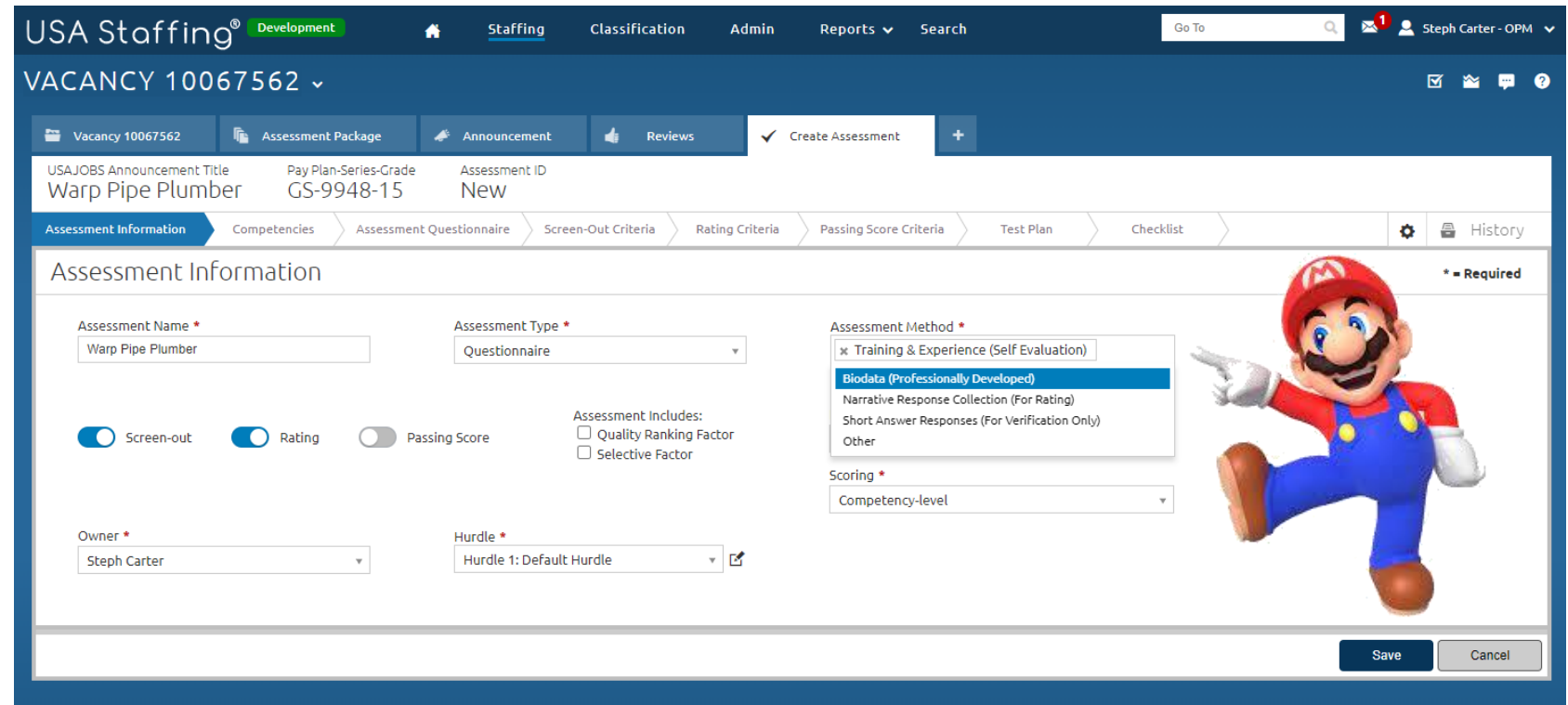
Copy from Vacancy

Once you've selected the Copy from Vacancy option, you'll get a Vacancy Search popup that will allow you to search by Office, Series, Grade, Vacancy Number, and Position Description number.

A screenshot of the USA Staffing application interface. A 'Vacancy Search' popup window is open, displaying search filters. The filters include: Office (Philadelphia Services Branch), Series (9948 - Plumber), Grades (15), Vacancy Number, and Position Description Number. Below the filters are buttons for 'Search', 'Reset', and 'Cancel'. A note states: 'Note: Search results will exclude Vacancies that are expired or contain ACWA Assessments or Assessment Packages in an "Incomplete" status.' The background shows the main application menu with options like 'Staffing', 'Classification', 'Admin', 'Reports', and 'Search'. The user's name 'Steph Carter - OPM' is visible in the top right corner.

Assessment Method Field

An Assessment Method Field is now available for Assessment Questionnaires. This field will default to Training & Experience (Self Evaluation). This will help improve reporting accuracy.



USA Staffing® Development

VACANCY 10067562

Assessment Information

Assessment Name * Warp Pipe Plumber

Assessment Type * Questionnaire

Assessment Method * Training & Experience (Self Evaluation)

Assessment Includes:

- ☐ Quality Ranking Factor
- ☐ Selective Factor

Owner * Steph Carter

Hurdle * Hurdle 1: Default Hurdle

Scoring * Competency-level

Save Cancel



Assessments are Complete USAH Email

USA Staffing® **Development** [Staffing](#) [Classification](#) [Admin](#) [Reports](#) [Search](#) Steph Carter - OPM

VACANCY 10066921

Vacancy 10066921 | Assessment Package | Announcement | Applicant Overview | Applicant: Mario Mario

Application Number: ATCF8-3AT9 | Applicant: Mario Mario | 123 Mushroom Lane, Mushroom Kingdom Mush, Mushlandia | Eligibility End Date: 11/25/2023 | USA Hire Status: Complete | Eligible

Eligibilities and Ratings | Application | Assessments | Applicant Information | Documents (1) | Notes (0) | History

Notification History

Template Name	Template Type	Date Sent	Sender	Email Subject	View Content
Assessments Are Complete	Custom	5/25/2023 12:12:04 PM	USA Staffing	Online Assessments for Announcement 10066921-12342-KS-23 are Complete	HTML PDF
Application Received (OPM Reimbursable Org)	Application Received	5/25/2023 12:11:53 PM	USA Staffing	Application Received (OPM Reimbursable Org)	



Assessments are Complete USAH Email

Applicant Notification

To: mario@supermario.com

From: usastaffingoffice@opm.gov

Sent: 5/25/2023 12:12 EDT

Subject: Online Assessments for Announcement 10066921-12342-KS-23 are Complete

Dear Mario Mario

Thank you for your interest in the Testing USAH Statuses (Closed) position, Announcement Number 10066921-12342-KS-23. Your online assessments are complete. No further action is required at this time.



USA Hire Statuses

USA Staffing[®] Development

[Staffing](#) [Classification](#) [Admin](#) [Reports](#) [Search](#)

Go To

Steph Carter - OPM

VACANCY 10066921

Vacancy 10066921

Assessment Package

Announcement

Applicant Overview

Reviews

Applicant List: Applicant List 1

Applicant List Name
Applicant List 1

Last Updated By

Last Updated

Notes 0 History

Certificate Type

+ Select a Certificate Type

+ Filters

+ Eligibilities

+ Veterans' Preference

+ Grade

+ Toggles

+ NOR Code

+ Status (RSC)

- USA Hire Status

☒ Any

☐ Complete

☐ Did Not Complete

☐ Not Applicable

☐ Partially Complete

☐ Pending Completion

<< Applicant List (4) <>

Filters:

Last Name or First Name or Email

Search

Clear

<input type="checkbox"/>	<input type="checkbox"/>	Name	Rating	Vet Pref	USA Hire Status	RSC	Documents	Eligibility	Notes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	+	Koopa, Bowser	IQID	NV	Not Applicable	IN	1		0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	+	Mario, Luigi	94		Complete	AA	1		0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	+	Mario, Mario	99		Complete	AA	1		0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	+	Toadstool, Peach	IOIM	TP	Did Not Complete	IN	2		0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Number of applicants per page:

Save List

Generate Stored List

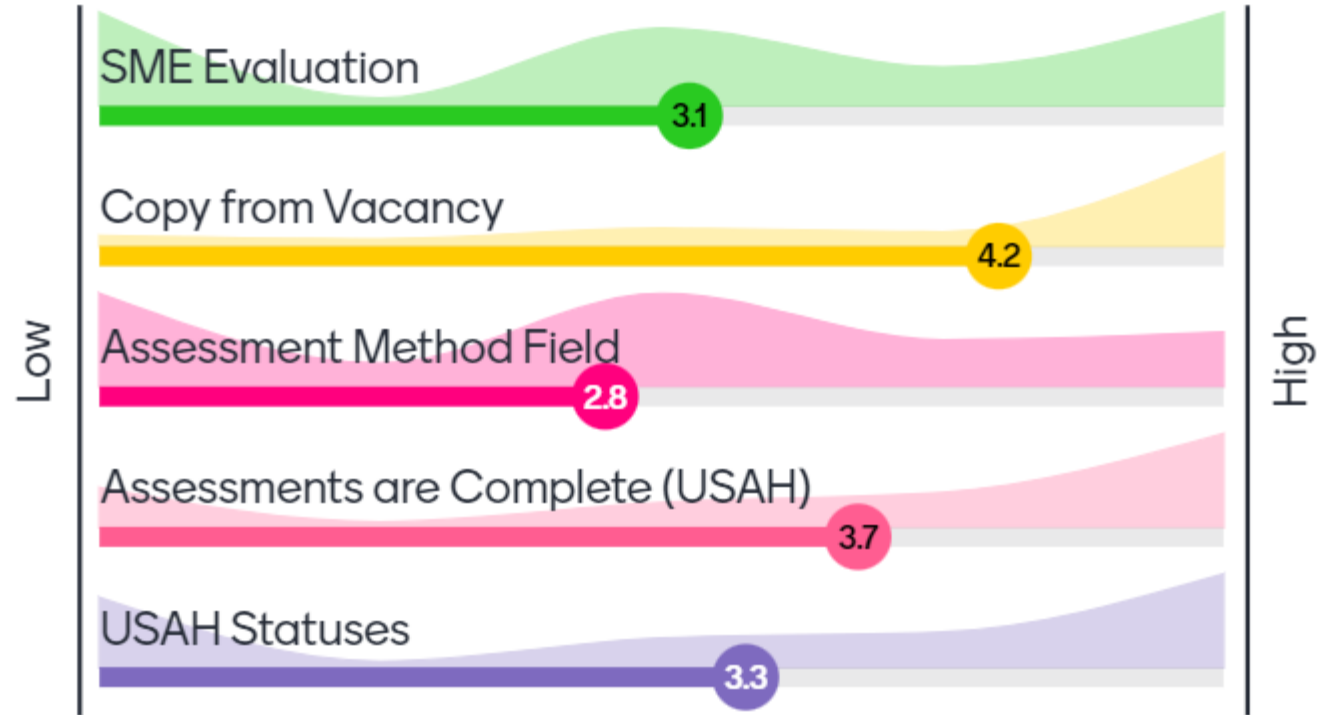


How much of an impact will these recently completed features have on your use of USAS?

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Impact of Recent Features





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Upcoming Functionality Updates

Assessment Response Override Indicator (10/6)

USA Staffing®Development

[Staffing](#)[Classification](#)[Admin](#)[Reports](#)[Search](#)

Go To

Steph Carter - OPM

VACANCY 10066921

Vacancy 10066921

Assessment Package

Announcement

Applicant Overview

Applicant: Mario Mario

Application Number
ATCF8-3AT9

Mario Mario
MARIO@SUPERMARIO.COM
929-55-MARIO

123 Mushroom Lane
Mushroom Kingdom, Mush
Mushlandia

Eligibility End Date
11/25/2023

USA Hire Status
Partially Complete

Eligible

Eligibilities and Ratings

Application

Assessments

Applicant Information

Documents 1

Notes 0

History

+ Assessment Questionnaire Response (Items)

* = Required

- Warp Pipe Plumber (3)

+ 1. Are you qualified for the GS-09 ? *

+ 2. Are you qualified for the GS-11 ? *

+ 3. Are you qualified for the GS-12 ? * ⚠

Save

Cancel

Augmented Rating Option for Stored List Export (10/6)

USA Staffing®

Development

Staffing

Classification

Admin

Reports

Search

Go To

1

Steph Carter - OPM

VACANCY 10066921

Vacancy 10066921

Assessment Package

Announcement

Applicant Overview

Stored List: Mario Demo

Name

Created

Created By

Certificate Type

Mario Demo

9/11/2023 20:58 EDT

Steph Carter

Ranking List

Applicant List

Stored List Information

Applicant List (2)

Filters:

Prairie, MS

11

0201

Eligibles

<input type="checkbox"/>		Name	Rating	Category
<input type="checkbox"/>	+	Mario, Luigi	94	Qualified
<input type="checkbox"/>	+	Mario, Mario	99	Qualified

Number of applicants per page:

25

Export Stored List as .csv File

This process will create a .csv file that includes each applicant on this stored list with their current NOR code and final score.

Note: This file cannot be used to import applicant Manual assessment results.


Include Data:

☐ USAJOBS Applicant GUID

☐ Email Address

☐ Phone Numbers

☐ Augmented Scores



Export

Cancel



Link Narrative Responses to Questionnaire Items

*1. From the descriptions below, select the ONE response that BEST describes the general experience that demonstrates your ability to perform as a GS 9 Administrative Services Specialist.

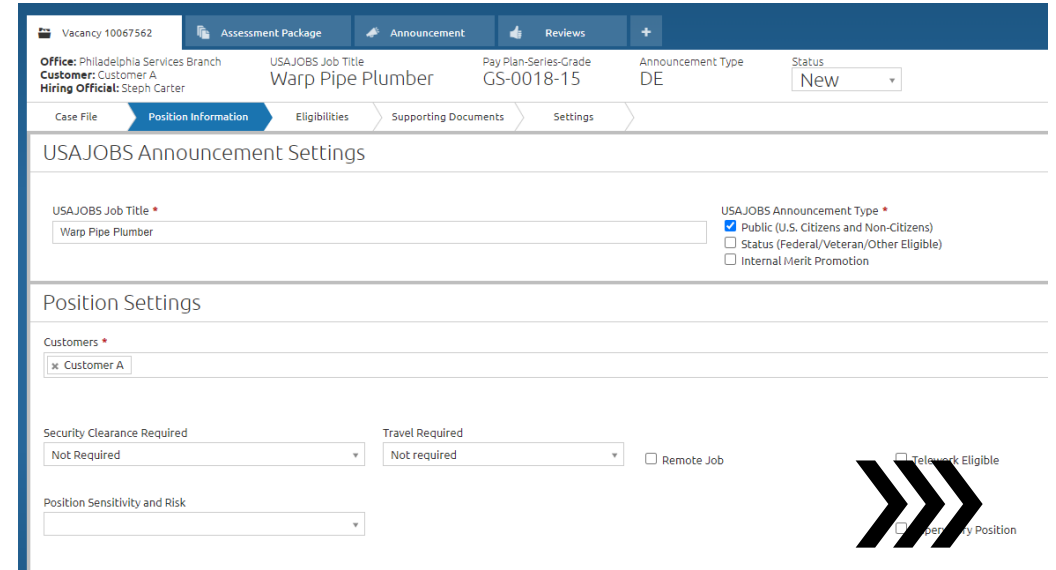
- ☐ A. I have at least one full year of specialized experience equivalent to the GS-07 level in Federal service. My qualifying experience involved performing three or more of the following types of duties: providing administrative support services in areas such as budget, space management, purchasing supplies and equipment, contract administration, reproduction services, forms management, communication services, and conducting studies and analyses of support services.
- ☐ B. One of the following types of education in a closely related field (e.g. Business, Finance): a Master's or equivalent graduate degree (such as an LL.B.); OR 2 full years of progressively higher level graduate education leading to such a degree.
- ☐ C. I have a combination of specialized experience as described in A and education as described in B which when combined equal 100% of the requirements. In order to qualify based on a combination, graduate education must be in excess of 2 full years.
- ☐ D. I do not have the education or experience as described above. I do not possess the experience described above.

1a. Identify the specific experience from your resume or cover letter that validates your response. Also list the name and contact information of someone who can verify your response.



Supervisory Logic for USA Hire Batteries (10/6)

If a user attempts to import a USA Hire Template that is marked as Supervisory into a Vacancy that is not marked as Supervisory (this checkbox can be found on the Vacancy Position Information subtab) the system will not allow the template to be imported and present the user with a popup box explaining why.



Vacancy 10067562

Assessment Package Announcement Reviews +

Office: Philadelphia Services Branch
Customer: Customer A
Hiring Official: Steph Carter

USAJOBS Job Title
Warp Pipe Plumber

Pay Plan-Series-Grade
GS-0018-15

Announcement Type
DE

Status
New

Case File Position Information Eligibilities Supporting Documents Settings

USAJOBS Announcement Settings

USAJOBS Job Title
Warp Pipe Plumber

USAJOBS Announcement Type
☒ Public (U.S. Citizens and Non-Citizens)
☐ Status (Federal/Veteran/Other Eligible)
☐ Internal Merit Promotion

Position Settings

Customers
x Customer A

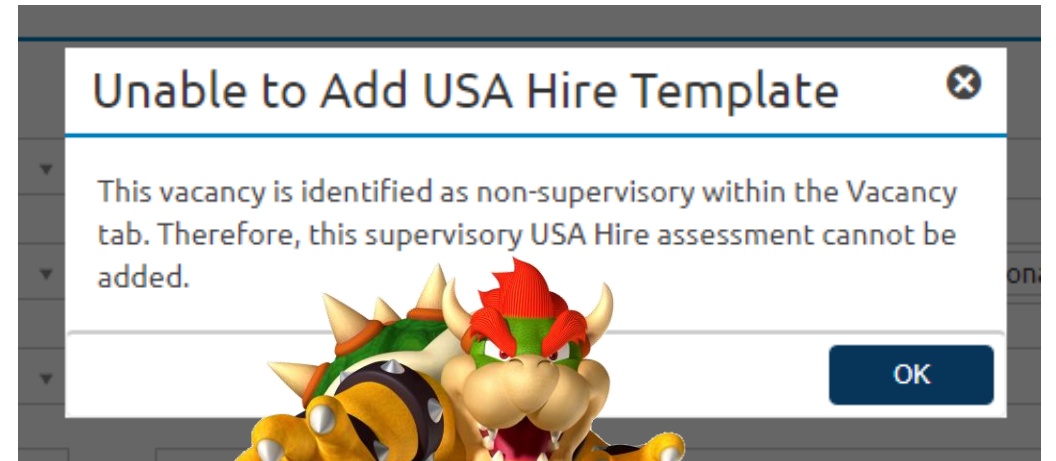
Security Clearance Required
Not Required

Travel Required
Not required

Remote Job
☐

Position Sensitivity and Risk
Not Required

Supervisory Position
☐



USA Hire Assessments and Multiple Specialties

Position Descriptions 1

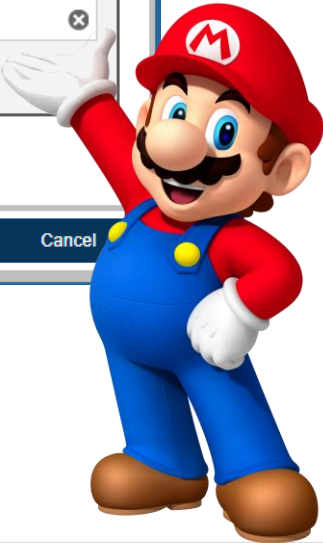
☐ Interdisciplinary Position

<input type="checkbox"/>	Position Description #	Position Title	Pay Plan	Series	Grade(s)	Specialties
<input type="checkbox"/>	Warp Pipe Plumber	Warp Pipe Plumber	GS	9948 - Plumber	15	<div>Green Pipes</div> <div>Blue Pipes</div> <div>Yellow Pipes</div> <div>Red Pipes</div> <div>+</div>

Add Position Description

Save

Cancel

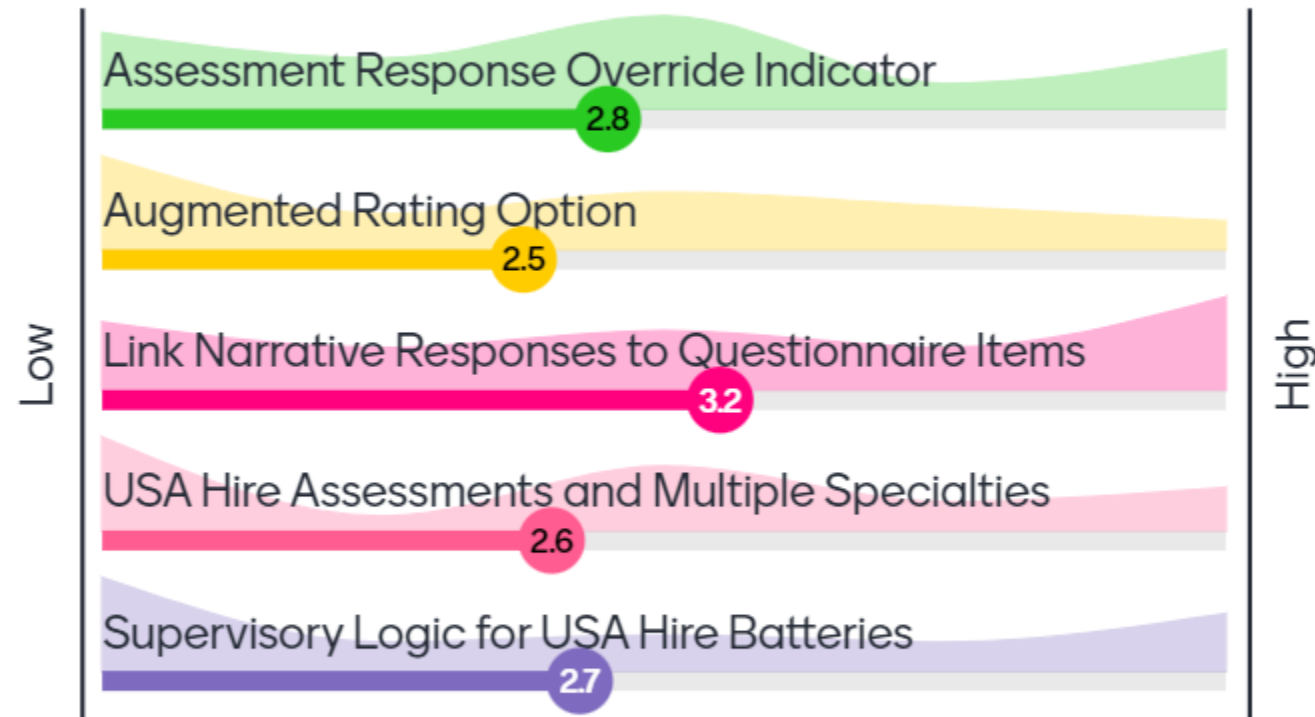


How much of an impact will these upcoming features have on your use of USAS?

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Impact of Upcoming Features



Let's chat about the “Date Last Edited” column...

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ADMINISTRATION ▾

Admin Home Templates

Template Administration

Assessment Templates Announcement Templates Notification Templates Instructional Templates

Assessment Package Templates (182) [Create Template](#)

[Modify Filters](#) Series: All Series Grades: All Grades Status: Published Owning Office: All Offices Tags: All Tags

Assessment Package Template Name	Owning Office	Created By	Date Created	Date Last Edited
Donkey Kong	San Antonio Services Branch	Vicki Alexander	5/13/2022 10:04 EDT	5/13/2022 10:04 EDT
Luigi's Mansion	Philadelphia Services Branch	Test B. Admin	3/17/2017 11:45 EDT	3/17/2017 11:48 EDT
Mario Kart	Philadelphia Services Branch	Josh Chapman	5/19/2017 14:30 EDT	5/19/2017 14:30 EDT
Super Mario Bros.	San Antonio Services Branch	Joseph Sciarillo	6/13/2017 12:23 EDT	6/13/2017 12:23 EDT
Super Mario Bros. 2	Philadelphia Services Branch	Josh Chapman	11/16/2017 14:08 EST	11/16/2017 14:08 EST
Super Mario Bros. 3	OPM HR TRB	Steph Carter	1/29/2018 11:52 EST	1/29/2018 11:52 EST
Super Smash Bros.	OPM HR TRB	Steph Carter	1/29/2018 11:46 EST	1/29/2018 11:47 EST



Let's chat about the “Date Last Edited” column...

USA Staffing® Development Staffing Classification Admin Reports Search Go To Steph Carter - OPM

ADMINISTRATION ▾

Admin Home Assessment Package Template: Super Mario Bros.

Name: 20170613-JS-0001 Created By: Joseph Sciarillo Created: 6/13/2017 Owning Office: San Antonio Services Branch Status: Draft

Template Information Assessment Plan Job Analysis Settings Checklist Documents (0) Notes (0) History

Template Information

* Required Delete Template

Template Name * Generate Name Owning Office * Tags

Template Description

External ☐

Position Descriptions 1

☐ Interdisciplinary Position

<input type="checkbox"/>	Position Description #	Position Title	Pay Plan	Series	Grade(s)	Specialties
<input type="checkbox"/>	<input type="text" value="Warp Pipe Plumber 123"/>	<input type="text" value="Warp Pipe Plumber 123"/>	<input type="text" value="GS"/>	<input type="text" value="9948 - Plumber"/>	<input type="text" value="15"/>	+

Add Position Description

Save

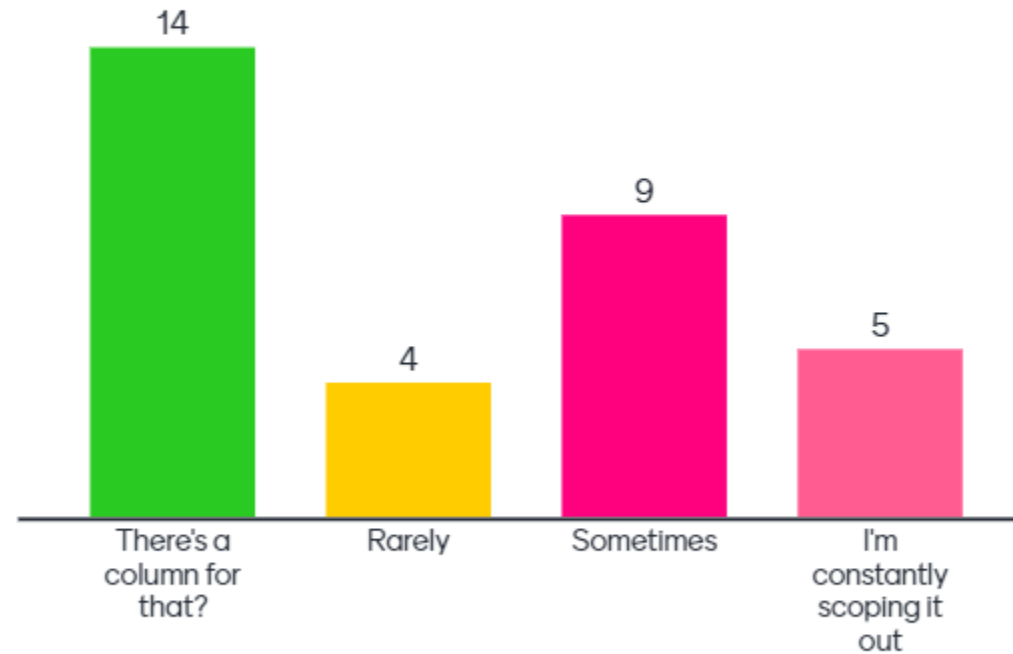


How often do you use the data
that's located in this column?

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How often do you look at the data that's located in this column?



What are you looking to learn from
this column?

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What are you looking to learn from this column?

8 responses

To check to see if someone updated it when it shouldn't be updated

Any information you can give.

When the template was last modified/updated

To verify if someone had updated something and if so... what they changed. This will ensure what was changed was "actually" a good change or if the change was "correct"

With hundreds of APTs, it's paramount for us to know when making changes to these templates, WHEN they were last modified.

If a staffer is deciding between 2 assessments for the same PD to use for a vacancy, they'd look at the most current first. So it'd save time to know which was actually the most current.

The validity of the assessment as in latest agency updates/requirements

We have hundreds of users and thousands of assessments. It's convenient to know when updates are made and if review (QC) is needed.

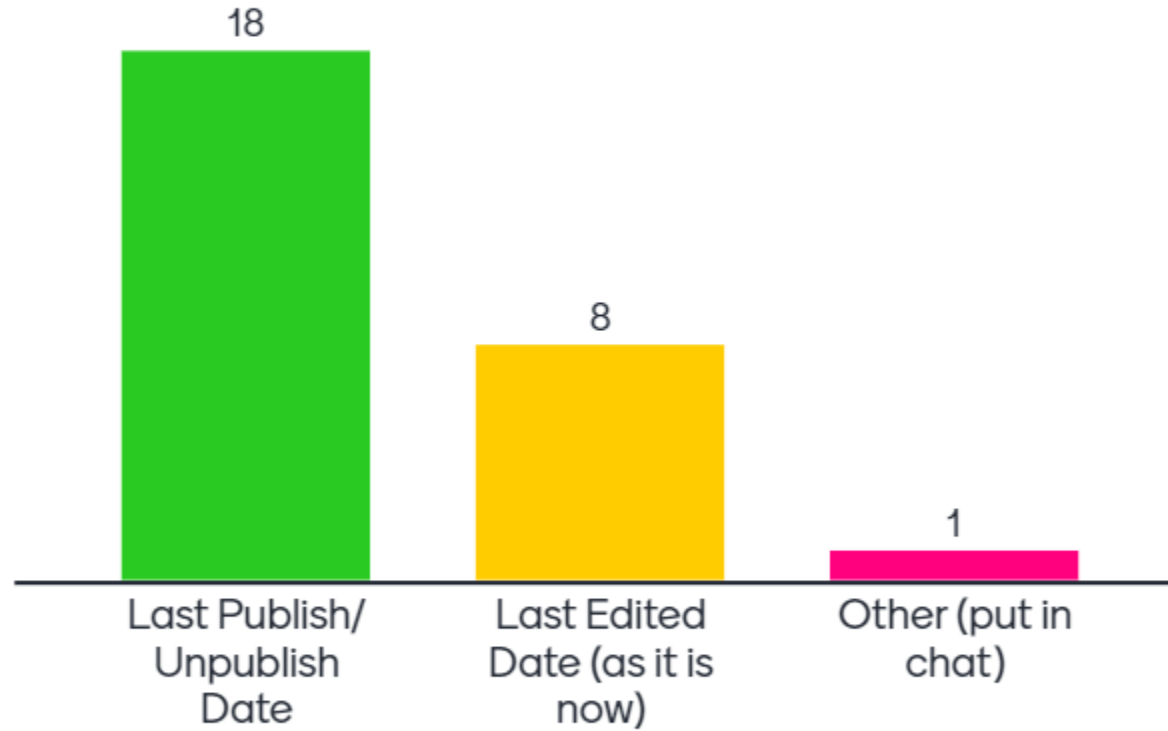


Which of the following do you prefer?

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Would you prefer...



Any questions?
Stephanie.Colon@opm.gov

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Questions? Concerns? Thoughts?

15 responses

Note: Videogame suggestions were also welcomed.

Animal crossing

Stardew Valley

World of Warcraft, Bioshock!

Mario+Rabbids Sparks of Hope

Animal crossing

Connections - puzzle game from New York Times

last of us

Dr Mario is addictive!

Jackbox Party games. Intense/fun

It Takes Two

Zelda TOK Final Fantasy Series
Judgement Horizon Series God of War series Animal Crossing

This was great, thank you!

Mario 3d

mario kart

Captain Toad Treasure Tracker

