OPM | USA Staffing

USA Staffing®
Production Release Notes

Release 25.05

March 6, 2025

Completed System Functionality

The USA Staffing Release Notes provide an overview of the most recent functionality deployed to the USA Staffing Stage and Production environments. The ✅ icon designates the completion of a feature previously defined in the Program Roadmap. To learn more about upcoming features and the release schedule for the USA Staffing Stage and Production environments, please visit the USA Staffing Resource Center.

Contents

Staffing Functionality

System

Search

Added the ability to access a known Certificate Number from the quick *Search* bar.

https://help.usastaffing.gov/USAS/index.php?title=Performing_a_basic_search

Advanced Search

Added an *Is Retired* field as an additional column option users can add to the Customer Advanced Search results.

https://help.usastaffing.gov/USAS/index.php?title=Performing_an_advanced_search

Enhanced security and tracking capabilities of the Saved Search framework. **Note:** This essential technical work required a reset of any existing saved searches to apply new parameters; therefore, users must re-create any searches they had saved in Stage. This will also be required for any existing saved searches created in Production after the next Production release.

https://help.usastaffing.gov/USAS/index.php?title=Basic_and_Advanced_Search

Updated the names of the following search fields for clarity and consistency:

- Applicant First Name → First Name
- Applicant Last Name → Last Name
- Applicant Middle Name → Middle Name
- Customer Name → Internal Customer Name
- Status → New Hire Status
- Requester Name → Requestor Name
- Profile Name → Permission Profile

https://help.usastaffing.gov/USAS/index.php?title=Basic_and_Advanced_Search

Applicant Overview

Applicant Record

Added a *USAJOBS Position Title* column on the Qualification History section of the Applicant Information page.

https://help.usastaffing.gov/USAS/index.php?title=Applicant_Information

New Hire

Enabled the automatic reactivation of inactive New Hire records when additional new hire owned tasks are assigned either individually or through a workflow.

https://help.usastaffing.gov/USAS/index.php?title=Activating_an_inactive_new_hire_record

The following forms have been updated in USA Staffing:

- ARC MOU 30 PERCENT DAV TEMP
- ARC MOU TLP

- ARC MOU VCLG
- Tax ID
- Tax MT
- Tax NC
- Tax NY
- Tax NY IT-2104E
- Tax OH
- Tax SC

Hiring Manager Functionality

⊙ Added increased transparency, improved usability, and streamlined decision making to the *Individual Selection* process for Hiring Managers. When the *Make Selection Decisions* and *Return Individual Selections* option is enabled for a Hiring Manager (HM) on an Applicant List Review, HMs will see an option to *Send Selection Decision* to HR for immediate onboarding within the selection modal.

- If *Send Selection Decision* is selected, all HMs on the review will see the new *Immediate Onboarding* column updated to Yes.
- If *Send Selection Decision* is not selected, all HMs on the review will see the new *Immediate Onboarding* column updated to No.
- If the applicant is not selected, the column will display *Immediate Onboarding*: No.
- If no selection is made, a hyphen (-) will remain in the *Immediate Onboarding* column.

https://hmsupport.usastaffing.gov/hc/en-us/articles/27201909443092-Applicant-List-Overview
https://hmsupport.usastaffing.gov/hc/en-us/articles/27201594408468-Returning-an-individual-selection-to-HR

Administrative Functionality

No updates.

USA Hire Functionality

No updates.

Reporting and Analytics

Reporting and analytics enhancements can be reviewed on the Release Notes page of the USA Staffing Data Resource Center.