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Reporting and Analytics Release Notes

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Reporting and Analytics

User License

The existing Staffing Analytics data package houses the original User License namespace, which was previously the only place to report on user accounts. We have redesigned and simplified user license reporting, and the new User License data warehouse is now available for reporting via Cognos!

The new User License data warehouse currently contains a single namespace, User Details, and includes detailed information about all user accounts – both paid and unpaid. At maturity a second namespace, User Metrics, will also be available to enable simplified reporting on the number paid of accounts by tenant, organization, and office based on the user's designated primary office.

This first iteration of the User License data warehouse provides all the data items currently available via Staffing Analytics. Following the transition of reports utilizing Staffing Analytics to User License, the Staffing Analytics package will be retired. The following transition plan has been created to support the adoption of the User License data warehouse and the retirement of Staffing Analytics.

- **Standard Reports:** current standard User License reports will be created to meet the needs met by the existing standard reports.
- **Custom Reports:**
 - USA Staffing Reporting teams are analyzing all existing custom reports that use Staffing Analytics and that have been run at least 5 times in the last year.
 - Custom reports will be analyzed to develop requirements for new standard reports to meet the needs met by the custom reports.
- **Information Sharing:** once available in Cognos, information about the new User License will be shared at workgroup meetings and any necessary job aids will be posted on the USA Staffing Resource Center.
- **Retirement**
 - Current standard reports will be retired upon delivery of new standard reports.
 - Current custom reports will be retired upon confirmation that the reporting need is met by a report using the new User License data package.
 - The Staffing Analytics package will be retired following retirement of all reports that use it as a data source.

The following data items are available through the new User License data warehouse, which is a new data package available in the USA Staffing Packages and Folders area in Cognos.

- User Details namespace
 - Account Address query subject
 - 'Address – City': The city of the user's address.
 - 'Address – Country': The country of the user's address.
 - 'Address – Line 1': The first line of the street address (house number and street) of a user.
 - 'Address – Line 2': The second line of the street address (apartment, unit number, etc.) of a user.
 - 'Address – Line 3': The third line of the street address (apartment, unit number, etc.) of a user.
 - 'Address – State': The state of the user's address.
 - 'Address – Zip Code': The zip code of the user's address.
 - Account Details query subject

- 'Fax Number': The fax number (and extension, if applicable) of the user as designated in their user profile.
- 'Grade': The pay grade of the user as designated in their user profile.
- 'Pay Plan': The pay plan of the user as designated in their user profile.
- 'Phone Number': The phone number (and extension, if applicable) of the user as designated in their user profile.
- 'User Created By': The name of the user that created the user account.
- 'User Created Date/Time': The date/time the user account was created.
- 'User Email': The email address of the user.
- 'User Employee ID': The employee ID of the user as designated in their user profile.
- 'User First Name': The first name of the user as designated in their user profile.
- 'User Full Name': The full name (last name, first name) of the user as designated in their user profile.
- 'User Last Login Date/Time': The date/time the user most recently logged in (as any user type).
- 'User Last Name': The last name of the user as designated in their user profile.
- 'User Last Updated Date/Time': The date/time a user account was most recently modified.
- 'User Middle Initial': The middle initial of the user as designated in their user profile.
- 'User Position Title': The position title of the user as designated in their user profile.
- Account Flags query subject
 - 'Applicant Flow Data Access?': Flag indicating if a user has been granted permission to access applicant flow data via the reporting tool.
 - 'Excepted User?': Flag indicating if a user is a support user that should be excluded from license counts.
 - 'Inactive?': Flag indicating if a user is inactive (i.e., has not logged into their account in the last 35 days). Note: Applicant Flow Data Only Users and Reports Only Users are directed to Cognos upon providing log-in information; if their account is more than 35 days old, it will always show as Inactive.
 - 'Multiple Tenant Access?': Flag indicating if a user has permissions to access multiple tenants.
 - 'Paid?': Flag indicating if a user account has at least one paid permission profile.
 - 'Retired?': Flag indicating if a user account has been retired.
 - 'Service Account/Bot?': Flag indicating if an account is a service account or bot.
- Office/Customer query subject
 - 'Office Code': The unique identifying code associated with an office.
 - 'Office/Customer': The name of the office (Human Resources User, Applicant Flow Data Only User, Reports Only User) or customer (Hiring Manager User, Onboarding User) assigned to the user.
 - 'Primary Office?': Flag indicating if an office is the user's primary office for their account.
- Organization query subject
 - 'Organization Code': The code of a group of offices.
 - 'Organization Name': The name of a group of offices.
 - 'Tenant Code': The code for the tenant associated with the data.
 - 'Tenant Name': The name of the tenant associated with the data.
- Permission Profile query subject
 - 'Permission Profile Name': The category of permissions assigned to a user account (HR User, HR View Only, etc.).
 - 'Permission Profile Type': Identifies if the permission profile is Paid or Unpaid.
- Service Account Details query subject
 - 'Agency Bot ID': The identification number associated with a service account or bot account.
 - 'Custodian Name': The name of the custodian of a service account or bot account.
 - 'Responsible Organization': The name of the organization responsible for a service account or bot account.
 - 'Service Account Description': The text description of a service account or bot account.

- 'Sponsor Name': The name of the sponsor of a service account or bot account.
- 'Unattended Bot?': Flag indicating if a service account or bot account is an unattended bot.
- User Type query subject
 - 'User Type': The user type(s) assigned to a user account (e.g., Human Resources User, Hiring Manager User, Onboarding User).
 - 'User Type Last Login Date/Time': The date/time the user most recently logged in as a specific user type (e.g., Hiring Manager User, Human Resources User).
- User Type Dates query subject
 - 'User Type Days Since Last Login': Metric indicating the number of days since a user last logged in as a specific user type.
 - 'User Type Last Login Calendar Month': The name of the calendar month (e.g., January, February) in which a user last logged in as a specific user type.
 - 'User Type Last Login Calendar Month Number': The number of the calendar month (e.g., January = 1, February = 2), in which the user last logged in as a specific user type.
 - 'User Type Last Login Calendar Week': The number of the calendar week (1 - 52 or 53) in which the user last logged in as a specific user type.
 - 'User Type Last Login Calendar Year': The calendar year in which a user last logged in as a specific user type.
 - 'User Type Last Login Fiscal Month Number': The number of the fiscal year month (e.g., October = 1, November = 2) in which a user last logged in as a specific user type.
 - 'User Type Last Login Fiscal Quarter': The fiscal year quarter (e.g., Q1, Q2) in which a user last logged in as a specific user type.
 - 'User Type Last Login Fiscal Year': The fiscal year in which a user last logged in as a specific user type.

Reports

- **Certificate Review Detail Report:** The Certificate Review Detail Report was modified. This report provides tabular data listing the certificate reviews for a vacancy, including detailed information about review status, reviewers, and reviewer assignments. The report was modified to include columns for the most commonly used certificate filters to enable reporting on the criteria used when issuing a certificate.
 - Team Content > USA Staffing Packages and Folders > Hiring Data Warehouse