USA Staffing®
Production Release Notes

Release 25.03

January 8, 2025

Completed System Functionality

The USA Staffing Release Notes provide an overview of the most recent functionality deployed to the USA Staffing Stage and Production environments. The ⬤ icon designates the completion of a feature previously defined in the Program Roadmap. To learn more about upcoming features and the release schedule for the USA Staffing Stage and Production environments, please visit the USA Staffing Resource Center.

Contents

Staffing Functionality

Dashboard

Vacancies

Enhanced user experience and usability by replacing filters on the Vacancies dashboard with a filter side drawer, which contains expandable/collapsible sections.

- Drawer opens automatically when first accessing the dashboard until filters are applied and then remains closed until the Filter(s) button is clicked.
- Default filters remain the same.
- Filters are retained and automatically applied when navigating to/from the dashboard within the same session.

https://help.usastaffing.gov/USAS/index.php?title=Vacancies
https://help.usastaffing.gov/USAS/index.php?title=Filtering_vacancies

New Hires

✅ Added the ability for HR Users to select multiple new hires across pages and send onboarding notifications (Custom, Invitation, Tentative Offer) in a single action by clicking the *Send Notifications* button at the bottom of the dashboard page. Once the process is complete, the user who initiated the action will receive an alert and email confirmation. The email confirmation will list the number of successfully sent new hire notifications and any errors. **Note:** This functionality is not available for Onboarding users.

https://help.usastaffing.gov/USAS/index.php?title=New_Hires
https://help.usastaffing.gov/USAS/index.php?title=Sending_onboarding_notifications_to_multiple_new_hires_from_the_dashboard

Requests

✅ Added the ability to automatically update the *Supervisor/Manager* when the *Requester* is changed if the *Requester* and *Supervisor/Manager* were previously the same person for requests in Selection Made status. All changes are tracked in *History*.

https://help.usastaffing.gov/USAS/index.php?title=Assigning_a_supervisor/manager_to_a_new_hire_record

New Hires

The following forms have been added in USA Staffing:

- ATF 8620.44 – DOJ/ATF Licensing Questionnaire
- CFPB DP Affidavit – CFPB Affidavit of Domestic Partnership for Benefits Coverage
- DOL 11-40 DAV – Statement of Understanding - 30% or More Disabled Veteran Authority Appointment
- DOL 11-40 Sch A – Statement of Understanding - Schedule A Appointment
- DOL 11-40 VRA – Statement of Understanding - VRA Appointment

The following forms have been updated in USA Staffing:

- DD 93
- DFAS USAFMCOM FM CERT NOTICE
- DOE F 472.11 (previously DOE F 5631.18)
- W-4

Hiring Manager Functionality

✅ Updated the Hiring Manager help content platform and migrated content to a new software named Zendesk for improved user experience. Hiring Manager users will now benefit from faster page loads, enhanced navigation, higher-resolution images, and improved search capabilities when accessing online help.

https://hmsupport.usastaffing.gov/hc/en-us

Administrative Functionality

Permissions

Added two permission options for Human Resources and Onboarding user types under the Requests section. **Note:** These permissions will be visible; however, there is no functionality changes associated with them at this time. The associated functionality will be added in a future release.

- *Manage RPI Status Updates* - (once enabled in a future sprint) Enables user to re-transmit Request Status and Task Status through the Request Processing Interconnection (RPI).
- *View RPI Status Updates* - (once enabled in a future sprint) Enables user to view a list of Request Status and Task Status updates queued for transmission through the Request Processing Interconnection (RPI).

https://help.usastaffing.gov/USAS/index.php?title=Manage_Permission_Profiles
https://help.usastaffing.gov/USAS/index.php?title=Create_Permission_Profile

USA Hire Functionality

No updates.

Reporting and Analytics

Reporting and analytics enhancements can be reviewed on the Release Notes page of the USA Staffing Data Resource Center.