USA Staffing
Reporting and Analytics Release Notes

Stage Release Date: January 26, 2022

Production Release Date: February 2, 2022

Reporting and Analytics

User License

- User Details namespace: a new query subject and query items were added to enable reporting on additional details about customers.
    - o Customer Details query subject
        - ▪ 'Agency Code': The code for the CPDF agency associated with a customer.
        - ▪ 'Agency Name': The CPDF agency associated with a customer.
        - ▪ 'Agency Reference Code': The internal code used as a unique identifier for agencies utilizing request processing interconnections.
        - ▪ 'Department Code': The code for the CPDF organization associated with a customer.
        - ▪ 'Department Name': The name of the CPDF organization associated with a customer.
        - ▪ 'eOPF Instance': Identifies where onboarding documents should be sent in eOPF for a customer.

- User Metrics namespace: the criteria for a user to be included for reporting in the User Metrics namespace was updated.

Original Criteria	Updated Criteria
• User assigned to a Primary Office • User has a paid permission profile associated with their Primary Office • User is not retired • User is not an excepted user	• User assigned to a Primary Office • User has at least one paid permission profile (may or may not be associated with the user's Primary Office) • User is not retired • User is not an excepted user

APIs

The API team continues to add to the Data APIs available to pull bulk data sets from USA Staffing. For detailed information about each API, including data definitions, visit https://developer.usastaffing.gov/.

- The **Request** and **Customer APIs** were updated to improve performance when using the expand parameter.

- The **Onboarding Tasks API** was updated to include new columns to enable reporting on additional details about tasks.
    - o 'Task Instructions': The instructions provided to complete a task within a workflow.
    - o 'Task Results': The outcome associated with completion of a task (e.g., verified).

Reports

- **Account Management Report:** The Account Management Report was modified. This report provides tabular data displaying user counts by organization, office, and customer. Detail data is also provided for all users, inactive users, reports only users, service accounts/bots, and users with access to applicant flow data. The report prompt page was modified to provide separate prompts for Office and Customer. These prompts are now required, however provide the option for "No Offices" or "No Customers."
    - o Team Content > USA Staffing Packages and Folders > User License

- **Applicant Touch Points Dashboard:** The Applicant Touch Points Dashboard was created. This report provides key metrics as well as tabular data about the status of applicant touch point notifications as well as tabular data by vacancy and applicant.
    - Team Content > USA Staffing Packages and Folders > Hiring Data Warehouse > Application

- **New Hire Dashboard:** The New Hire Dashboard was modified. This report provides key metrics as well as tabular data to provide details about new hires. The report was modified to include optional prompts for new hire appointing authority and mission critical occupation tags, as well as new tabs/pages to display new hire data by tag.
    - Team Content > USA Staffing Packages and Folders > Hiring Data Warehouse > New Hire

- **New Hire Detail Report:** The New Hire Detail Report was modified. This report provides tabular data displaying a list of new hires by organization, office, and customer, with detailed information about the request associated with the new hire, new hire status, and completion dates of tasks included in typical onboarding workflows. The report was modified to include optional prompts for new hire appointing authority and mission critical occupation tags, as well as new tabs/pages to display new hire data by tag.
    - Team Content > USA Staffing Packages and Folders > Hiring Data Warehouse > New Hire